

Alvord Unified School District  
Riverside, California

Date: April 19, 2012  
 To: Nicolas D. Ferguson, Ed.D., Superintendent  
 From: Cynthia Glover Woods, Assistant Superintendent  
 Subject: Item 6.1.: Approve Professional Services Agreement – InnovateED

**STAFF RECOMMENDATION:** Approve an agreement for professional services agreement between InnovateED and Alvord Unified School District to provide professional development on Transition to Common Core Standards, Professional Learning Communities Practice Aligning with Common Core Expectations, and Developing College and Career Ready Students from May 31, 2012 through June 1, 2012, as part of the School Improvement Grant.

**BACKGROUND INFORMATION:** InnovateED provides Common Core Standards Transition, College and Career Ready academic program implementation, and Professional Learning Communities using Common Core Standards. Common Core Standards will be a California State requirement beginning 2014. InnovateED professional trainers will guide and prepare teachers to a smooth transition from California State Standards to Common Core Standards. InnovateED will demonstrate how teachers can use Common Core Standards while in Professional Learning Communities. InnovateED will present information on how Norte Vista High School can be College and Career ready for students. Administrators, Counselors, and Teachers will be trained on how to build and maintain a college and career ready academic program. InnovateED will conduct a gap analysis on Norte Vista and focus on remediating gaps in the school and practices. InnovateED will focus on the outcome of Norte Vista's gap analysis and provide foundational practices to close the gap, develop college and career ready students, and structured teacher collaboration. InnovateED will also provide training to the teachers on how to use the data collected to assist students to master key concepts, apply higher order skills, and develop academic behaviors. Teachers will be able to take what they have learned during this training and use it in their classrooms immediately. InnovateED will provide teachers with training to implement and maintain the 10 year plan/pathway with each student.

**CURRENT CONSIDERATIONS:** Board approval of this item will allow InnovateED and Alvord Unified School District to provide professional development for Norte Vista High School staff from May 31, 2012 through June 1, 2012, as specified in the School Improvement Grant awarded to Norte Vista.

**REVIEW BY OTHERS:** Cabinet; Principal, Norte Vista High School  
**FISCAL IMPACT:** \$19,500.00 (General Fund/Restricted – School Improvement Grant)  
**ATTACHMENTS:** Letter of Agreement  
**CONSENT ITEM**

**AGREEMENT BETWEEN  
ALVORD UNIFIED SCHOOL DISTRICT  
& INNOVATEED  
FOR PROFESSIONAL DEVELOPMENT**

This Agreement is made and entered into this 19<sup>th</sup> day of April, 2012, in the State of California, by and between the Alvord Unified School District, the "District", and InnovateED, the "Consultant", collectively the "Parties".

**RECITALS:**

**WHEREAS**, the DISTRICT requires specialized services and/or advice in connection with certain instructional financial, economic, accounting, administrative, entertainment, recreational or amusement matters where such services and advice are not available to the DISTRICT without cost either internally or from other public agencies; and

**WHEREAS**, the Consultant is specially experienced and competent to provide to the District certain specialized services and/or advice in one or more of the foregoing areas; and

**WHEREAS**, District desires Consultant to provide these services, and Consultant is willing to provide these specialized services, in accordance with the terms and conditions contained herein.

**AGREEMENT**

**NOW, THEREFORE**, in consideration of the covenants and agreements set forth herein, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

**I. DESCRIPTION OF SERVICES ("Services")**

Consultant shall provide to the District under the terms herein set forth two days of professional development training on Common Core Standards, College and Career Ready Academic Programs, and maintaining Professional Learning Communities with Common Core Standards from May 31, 2012 through June 1, 2012.

**II. COMPENSATION**

District agrees to compensate Consultant for services satisfactorily rendered pursuant to this Agreement in an amount not to exceed **nine thousand, seven hundred fifty (\$9,750) dollars per day, not to exceed two days. Total payments under this contract not to exceed \$19,500** – which includes the cost of three trainers, all services, meals, mileage, copying and materials to be provided pursuant to this Agreement. Invoices must reflect all costs incurred in sufficient detail, and Consultant shall submit to District any documentation necessary to substantiate the full and satisfactory performance of the services of which payment is requested. Such invoices shall reflect the Purchase Order Number provided by District and be submitted to **Accounts Payable, Alvord Unified School District 10365 Keller Avenue Riverside, CA 92505**. Payment is due to Consultant within thirty (30) days of receipt of Consultant's properly prepared invoice, but no sooner than the conclusion of satisfactory rendered services.

The District's standard payment terms are payment following provision of services and approval of a properly prepared invoice, which may not be fulfilled until after services are