

ALVORD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING
District Office Board Room
10365 Keller Avenue, Riverside, CA 92505

Thursday, May 21, 2015

District Student Achievement Goal for May 2015:

We will collaborate with all partners and each other for the benefit of our students and the future of our community.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

With at least 48 hours notice, any individual with a disability who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office at the address listed above or by calling: (951) 509-5070; fax: (951) 509-6070.

OPEN SESSION AGENDA MATERIAL AVAILABILITY

Open Session agenda materials are available for public inspection at the address listed above. For assistance please contact the Superintendent's Office by calling: (951) 509-5070; fax: (951) 509-6070.

AGENDA MESSAGE

1. CALL TO ORDER – **3:00 p.m.** – Ben Johnson II, President
2. Establishment of Quorum: A quorum is expected with Mr. Ben Johnson II, Mrs. Carolyn M. Wilson, Mr. Art Kaspereen, Jr., Mrs. Julie A. Moreno and Mr. Robert Schwandt in attendance.

HEARING SESSION

At this time, the Board of Education welcomes public comment. Members of the audience have an opportunity to speak to any item on the Closed Session agenda. The chair reserves the right to limit speaking time to three minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibits the Board of Education from discussing or acting upon matters not on the Agenda; therefore, Board members may (1) acknowledge receipt of the information; or (2) refer the matter to staff with no direction as to action or priority.

CLOSED SESSION

1. Student Disciplinary Actions
 - a. Expulsion Cases #2014-15-66, 67, 69, 71, 72, 73, 75, 80 and 81
2. Public Employee Discipline/Dismissal/Release
 - a. Certificated
 - b. Classified
 - c. Management/Administration
3. Public Employee Appointments
 - a. Superintendent's Contract
 - b. Assistant Superintendent, Human Resources Development
 - c. Elementary Principals

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4. Conference with Labor Negotiator
Agency Negotiators: Dr. Sid Salazar and Ami Shackelford
Employee Organizations:
 - a. Alvord Educators Association
 - b. California School Employees Association, Chapter 339
 - c. Alvord Management And Confidential Employees

RECONVENE TO PUBLIC SESSION – 7:00 p.m. at:

LA GRANADA ELEMENTARY SCHOOL

**Multipurpose Room
10346 Keller Avenue
Riverside, California**

INTRODUCTORY PROCEDURES

1. Call to Order and Welcome: 7:00 p.m. – Ben Johnson II, President
 2. Pledge of Allegiance: Board, staff and audience.
 3. Special Recognitions:
 - a. Riverside’s 25 Most Remarkable Teens: The District will recognize and congratulate the following Alvord students who were acknowledged at the May 12, 2015, City Council Meeting as Riverside’s 25 Most Remarkable Teens:
 - Daniel Chevallier, Hillcrest High School
 - Samantha Malouff, Hillcrest High School
 - Kendall Reusing, La Sierra High School
 - Saaria Sohail, La Sierra High School
 - Mindy Tran, La Sierra High School
 - Joshua Weaver, La Sierra High School
 - Michael Carrillo, Norte Vista High School
 - Johnathan Hawkins, Norte Vista High School
 - b. Boys’ Tennis Team Recognition – Hillcrest High School: Dr. Hilma Watson, Riverside County Office of Education, will present a plaque to Hillcrest High School’s Boys’ Tennis Team for having the highest GPA reported for this sport in Riverside County, along with Temecula Valley’s Great Oak High School.
 - c. Parent Engagement Recognitions: The Board of Education will recognize parent volunteers and Parent Engagement Leadership Initiative (PELI) teams for their dedication to improving student achievement through parent involvement.
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- d. Site Teachers of the Year and Alvord Unified School District Teacher of the Year for 2016: The District will honor and present certificates to the twenty-two teachers selected as Teacher of the Year by their sites:

James Navarro	Arlanza Elementary
Carol Orr	Collett Elementary
Julie Trujillo	Foothill Elementary
Melony Morales	La Granada Elementary
Yvette Haskins	Lake Hills Elementary
Jessica Cassese	McAuliffe Elementary
Marisela Recendez	Myra Linn Elementary
Michelle Brazeal	Orrenmaa Elementary
Elizabeth Crough	Promenade Elementary
Nicole Higgins	Rosemary Kennedy Elementary
Jennifer Surette	Stokoe Elementary
Janell Ruiz	Terrace Elementary
Tawni Webster	Twinhill Elementary
Pete Gennaro	Valley View Elementary
Kimberly Gallo	Arizona Middle
Erica Campos	Loma Vista Middle
Kathleen Harthcock-Cryder	Villegas Middle
Rich Politiski	Wells Middle
Chris Jeffrey	Alternative Education Center
Michele Spratley	Alvord High
Stuart Drake	Hillcrest High
Ed Moran	La Sierra High
Karen Gaines	Norte Vista High

Marisela Recendez from Myra Linn Elementary School was selected to represent Alvord Unified School District as the District Teacher of the Year for 2016. Marisela will be going on to compete for the Riverside County Office of Education Teacher of the Year.

RECONVENE TO DISTRICT OFFICE BOARD ROOM

Call to Order and Welcome: Ben Johnson II, President

At approximately 9:30 p.m., the Board of Education will determine which of the remaining agenda items can be considered and acted upon prior to 10:00 p.m., and may continue all other items on which additional time is required until a future meeting. All meetings are scheduled to end no later than 10:00 p.m.

- 4. Approve Minutes: Board approval is requested for the Minutes of the Regular Board Meeting of May 7, 2015.

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HEARING SESSION

At this time, the Board of Education welcomes public comment. Members of the audience have an opportunity to speak to any item on the agenda or regarding subjects or concerns that do not appear on the Agenda. The chair reserves the right to limit speaking time to three minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibit the Board of Education from discussing or acting upon matters not on the Agenda; therefore, Board members may (1) acknowledge receipt of the information; or (2) refer the matter to staff with no direction as to action or priority.

ACTION ITEMS

5. **Consent Agenda:** *All items listed under the Consent Agenda are considered by the Board to be routine and will be enacted upon by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff or the public request specific items to be discussed and/or removed from the Consent Agenda.*

Your Superintendent recommends approval of Consent Agenda items 5.a. – 5gg.

Business Services

- a. **Accept Warrants:**

<u>Warrant Date</u>	<u>Warrant Register</u>	<u>Amount</u>
4/2/15	14005966-14006051	\$246,193.12
4/3/15	14007021-14007034	83,027.03
4/6/15	14007717-14007776	551,107.21
4/7/15	14008640-14008692	127,029.35
4/8/15	14009710-14009764	848,015.16
4/9/15	14010979-14011037	630,283.28
4/10/15	14012183-14012205	107,106.06
4/13/15	14013454-14013488	129,526.25
4/14/15	14014298-14014326	100,968.70
4/15/15	14015512-14015565	187,430.23
4/16/15	14017080-14017121	243,886.52
4/17/15	14018313-14018338	35,190.17
4/20/15	14019841-14019889	164,404.20
4/21/15	14021000-14021047	164,101.23
4/22/15	14022291-14022335	23,682.93
4/23/15	14023436-14023470	35,151.20
4/24/15	14024339-14024378	116,680.51
4/27/15	14025322-14025365	130,453.23
4/28/15	14026828-14026885	23,210.24
4/29/15	14028031-14028082	135,271.29
4/30/15	14030209-14030262	<u>36,136.13</u>
	Total:	\$4,118,854.49

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- b. [Ratify Purchase Order List Number 17-2014-2015:](#) Board ratification is requested for Purchase Order List Number 17 for the period of April 24, 2015 through May 5, 2015, as follows:

Number of District Purchase Orders submitted is 79, in the amount of \$680,313.74:

- #P2042899 – #P2042977

Fiscal Impact: \$680,313.74 (Various Funds)

- c. [Ratify Contract – Moore’s Piano Tuning – Stokoe Elementary School:](#) Board ratification is requested for the contract between Moore’s Piano Tuning and Alvord Unified School District for the tuning and repair of a piano at Stokoe Elementary School in preparation for their 2014-2015 end of school year performance.

Fiscal Impact: Not to exceed \$300.00 (General Fund/Unrestricted)

- d. [Award Contract – Architectural Resource Consultants – District-Wide:](#) Board approval is requested to award a contract between Architectural Resource Consultants and Alvord Unified School District for Phase 2 and part of Phase 3 of the Spatial Data Management Execution Plan (SDMEP). Phase 2 is to identify and establish the framework for a system to catalog and organize the District’s existing archive data. Phase 3 is to commence with data organization and incorporation into the established archival system framework.

Fiscal Impact: Not to exceed \$44,810.00 (Capital Facilities Fund)

- e. [Award Contract – Coutts Heating & Cooling, Inc. – District-Wide:](#) Board approval is requested to award a contract between Coutts Heating & Cooling, Inc. and Alvord Unified School District for repairs of the Carrier Energy Management System (EMS) and air conditioning (HVAC) systems at La Granada, Lake Hills, Rosemary Kennedy, Stokoe, Twinhill elementary schools; Arizona, Loma Vista and Villegas middle schools; Hillcrest High School and Child Nutrition Services, effective July 1, 2015 through June 30, 2016.

Fiscal Impact: Not to exceed \$5,000.00 (General Fund/Unrestricted)

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- f. [Award Contract – Global Automation – District-Wide:](#) Board approval is requested to award a contract between Global Automation and Alvord Unified School District for emergency repairs of the Carrier Energy Management Systems (EMS) and air conditioning (HVAC) systems at La Granada, Lake Hills, Rosemary Kennedy, Stokoe, Twinhill elementary schools; Arizona, Loma Vista and Villegas middle schools; Hillcrest High School and Child Nutrition Services, effective July 1, 2015 through June 30, 2016.

Fiscal Impact: Not to exceed \$5,000.00 (General Fund/Unrestricted)

- g. [Award Contract – E.R. Block Plumbing, Inc. – District-Wide:](#) Board approval is requested to award a contract between E.R. Block Plumbing, Inc. and Alvord Unified School District for backflow testing, repairs and miscellaneous plumbing repairs throughout the District, effective July 1, 2015 through June 30, 2016.

Fiscal Impact: Not to exceed \$35,000.00 (General Fund/Unrestricted)

- h. [Award Contract – Creative Contractors, Corp. – Various Sites:](#) Board approval is requested to award a contract between Creative Contractors, Corp. and Alvord Unified School District for installation of playground equipment at La Granada, Lake Hills, Rosemary Kennedy, Twinhill and Valley View elementary schools.

Fiscal Impact: \$46,000.00 (Measure W Bond Fund)

- i. [Award Contract – Apollo Wood Recovery – Various Sites:](#) Board approval is requested to award a contract between Apollo Wood Recovery and Alvord Unified School District for providing playground chips to various sites throughout the District, effective July 1, 2015 through June 30, 2016.

Fiscal Impact: \$20,000.00 (General Fund/Unrestricted)

- j. [Award Contract – Moore’s Piano Tuning – Various Sites:](#) Board approval is requested to award a contract between Moore’s Piano Tuning and Alvord Unified School District to provide piano tuning at various sites throughout the District, effective July 1, 2015 through June 30, 2016.

Fiscal Impact: Not to exceed \$3,000.00 (General Fund/Unrestricted)

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- k. [Award Contract – Cal Aqua Engineers, Inc. – Various Sites:](#) Board approval is requested to award a contract between Cal Aqua Engineers, Inc. and Alvord Unified School District for monthly testing of hot/cold water systems for chillers and air conditioning units at various sites, effective July 1, 2015 through June 30, 2016.

Fiscal Impact: \$3,900.00 (General Fund/Unrestricted)

- l. [Award Contract – Arrow Restaurant – Child Nutrition Services – Various Sites:](#) Board approval is requested to award a contract between Arrow Restaurant and Alvord Unified School District for the installation of kitchen equipment at various sites.

Fiscal Impact: \$1,500.00 (Cafeteria Fund)

- m. [Award Contract – Athletic Field Specialists – Various Sites:](#) Board approval is requested to award a contract between Athletic Field Specialists and Alvord Unified School District for routine maintenance of athletic fields at Hillcrest, La Sierra and Norte Vista high schools, effective July 1, 2015 through June 30, 2016.

Fiscal Impact: Not to exceed \$45,000.00 (General Fund/Unrestricted)

- n. [Award Contract – Athletic Field Specialists – La Sierra High School:](#) Board approval is requested to award a contract between Athletic Field Specialists and Alvord Unified School District for the repair of the football field at La Sierra High School.

Fiscal Impact: \$79,500.00 (Measure W Bond Fund)

- o. [Award Contract – World Academy – Lake Hills and Promenade Elementary Schools:](#) Board approval is requested to award a contract between World Academy and Alvord Unified School District to provide after-school services including tutoring at Lake Hills and Promenade elementary schools, effective August 1, 2015 through June 30, 2016.

Fiscal Impact: \$26,160.00 (Revenue to General Fund/Unrestricted)

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- p. [Approve Professional Services Agreement – Alejandra Najarro, Program Assistant – Child Nutrition Services:](#) Board approval is requested for a professional services agreement between Alejandra Najarro, Program Assistant, and Alvord Unified School District for the California Supplemental Nutrition Assistance Program Education (SNAP-Ed) Grant, for Alvord’s Child Nutrition Services Department, effective July 1, 2015 through June 30, 2016.

Fiscal Impact: \$28,800.00 (SNAP-Ed Grant – Child Nutrition Services)

- q. [Approve Professional Services Agreement – Danica Borja, Health Educator – Child Nutrition Services:](#) Board approval is requested for a professional services agreement between Danica Borja, Health Educator, and Alvord Unified School District for the California Supplemental Nutrition Assistance Program Education (SNAP-Ed) Grant for Alvord’s Child Nutrition Services Department, effective July 1, 2015 through June 30, 2016.

Fiscal Impact: \$28,800.00 (SNAP-Ed Grant – Child Nutrition Services)

- r. [Approve Professional Services Agreement – Lesley L. Garnica, Health Educator – Child Nutrition Services:](#) Board approval is requested for a professional services agreement between Lesley L. Garnica, Health Educator, and Alvord Unified School District for the California Supplemental Nutrition Assistance Program Education (SNAP-Ed) Grant for Alvord’s Child Nutrition Services Department, effective July 1, 2015 through June 30, 2016.

Fiscal Impact: \$28,800.00 (SNAP-Ed Grant – Child Nutrition Services)

- s. [Approve Professional Services Agreement – Sarah Velez, Health Educator – Child Nutrition Services:](#) Board approval is requested for a professional services agreement between Sarah Velez, Health Educator, and Alvord Unified School District for the California Supplemental Nutrition Assistance Program Education (SNAP-Ed) Grant for Alvord’s Child Nutrition Services Department, effective July 1, 2015 through June 30, 2016.

Fiscal Impact: \$28,800.00 (SNAP-Ed Grant – Child Nutrition Services)

- t. [Approve Associated Student Body \(ASB\) Budgets – 2015-2016:](#) Board approval is requested for Associated Student Body (ASB) Budgets for the 2015-2016 school year for Alvord Continuation, Hillcrest, La Sierra and Norte Vista high schools; and Arizona, Loma Vista, Villegas and Wells middle schools.

Fiscal Impact: None

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Human Resources Development

- u. [Approve Personnel Order No. 17-2014-2015:](#) Board approval of Personnel Order No. 17 is requested.
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- v. [Amend Professional Services Agreement – Kagan Professional Development:](#) Board approval is requested to amend the professional services agreement between Kagan Professional Development and Alvord Unified School District.

Fiscal Impact: Not to exceed \$17,342.00 (Peer Assistance Review Budget)

- w. [Approve New Job Description – Dual Language Immersion Elementary Teacher:](#) Board approval is requested for a new Dual Language Immersion Elementary Teacher job description.

Fiscal Impact: None

Instructional Support Services

- x. [Ratify Riverside County Superintendent of Schools Contract No. IN-9243:](#) Board ratification is requested for the contract with Riverside County Superintendent of Schools for Career Technical Education instructor services for the 2014-2015 school year.

Fiscal Impact: \$14,116.95 (General Fund/Restricted – California Partnership Academy)

- y. [Approve Overnight Trip to the Track & Field State Championships – La Sierra High School:](#) Board approval is requested for one student and four chaperones from La Sierra High School to attend the Track & Field State Championships on June 4-7, 2015, at Buchanan High School in Clovis, California.

Fiscal Impact: \$1,510.00 (ASB Athletics Fund)

- z. [Approve Overnight Trip to the Moanalua Holiday Dual Wrestling Tournament – Hillcrest High School:](#) Board approval is requested for twenty-eight students and seven chaperones to attend the Moanalua Holiday Dual Wrestling Tournament from December 26-31, 2015, at Moanalua High School in Honolulu, Hawaii.

Fiscal Impact: \$62,400.00 (ASB Athletics Funds/Student Fundraisers)

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- aa. [Approve Overnight Trip to the US Spirit Leaders Summer Cheer and Dance Camp – Hillcrest High School:](#) Board approval is requested for forty-two students and three chaperones from Hillcrest High School to attend the US Spirit Leaders Summer Cheer and Dance Camp on July 29, 2015 through August 1, 2015, at Vanguard University of Southern California in Costa Mesa, California.

Fiscal Impact: \$18,200.00 (ASB Funds \$1,500.00; Student Contributions \$16,700.00)

- bb. [Approve Overnight Trip to The Spirit Consultants Cheer Camp – Norte Vista High School:](#) Board approval is requested for forty-five students and three chaperones from Norte Vista High School to attend The Spirit Consultants Cheer Camp on July 22-25, 2015, at the Riverside Convention Center, in Riverside, California.

Fiscal Impact: \$22,441.25 (Student Contributions)

- cc. [Approve Overnight Trip to the Las Vegas Summer Wrestling Camp – Norte Vista High School:](#) Board approval is requested for twenty students and two chaperones to attend the Las Vegas Summer Wrestling Camp from June 11-13, 2015, at Cimarron Memorial High School in Las Vegas, Nevada.

Fiscal Impact: \$1,100.00 (ASB Wrestling Funds)

- dd. [Approve Professional Services Agreement – enVision Consulting Group, Inc.:](#) Board approval is requested for a professional services agreement between enVision Consulting Group, Inc. and Alvord Unified School District to prepare the 2014-2015 School Accountability Report Cards.

Fiscal Impact: \$8,625.00 (General Funds/Unrestricted)

- ee. [Approve Professional Services Agreement – Nash & Associates:](#) Board approval is requested for a professional services agreement between Nash & Associates and Alvord Unified School District to provide grant writing assistance, effective July 1, 2015 through June 30, 2016.

Fiscal Impact: Not to exceed \$15,000.00 (General Fund/Unrestricted)

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- ff. [Approve Professional Services Agreement – New World Language Services:](#) Board approval is requested for professional services agreement between New World Language Services and Alvord Unified School District for services from July 1, 2015 through June 30, 2016, on an as needed basis for oral interpreting, written translation, and American Sign Language.

Fiscal Impact: Not to exceed \$5,000.00 (General Fund/Restricted – LAU)

- gg. [Approve Professional Services Agreement – Beth Burt:](#) Board approval is requested for a professional services agreement between Beth Burt and Alvord Unified School District to provide two additional sessions of “Understanding Students with Autism” training for classified employees to be scheduled prior to June 30, 2015.

Fiscal Impact: \$600.00 (General Fund/Restricted \$300.00 LEA Funds; \$300.00 After School Programs)

SEPARATE ACTION ITEMS

- 6. Action Taken In Closed Session: Art Kaspereen, Jr., Board Clerk, will report on any actions taken by the Board following consideration in Closed Session.
 - 1. Student Disciplinary Actions:
 - a. Expulsion Cases #2014-15-66, 67, 69, 71, 72, 73, 75, 80 and 81
 - 2. Public Employee Appointments
 - a. Superintendent’s Contract
 - b. Assistant Superintendent, Human Resources Development
 - c. Elementary Principals

Business Services

- 7. [Award Contract – Bird Rock Systems – Network Access Control \(NAC\):](#) Board approval is requested to award a contract between Bird Rock Systems and Alvord Unified School District for the Network Access Control (NAC). This system will allow users and guests the ability to use the District’s internet and provide the District with reporting capabilities related to activity on the network by wireless electronic devices.

Fiscal Impact: \$139,011.00 (Capital Outlay)

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- 8. [Award Contract – Equifax Workforce Solutions](#): Board approval is requested to award a three-year contract between Equifax and Alvord Unified School District to provide an Affordable Care Act (ACA) management platform. This software will integrate payroll, leave of absence and benefits data to ensure compliance with ACA regulations and IRS tax reporting.

Fiscal Impact: \$24,500.00 (Self Insurance Fund)

Human Resources Development

- 9. [Adopt Resolution No. 41 – Release of Temporary Employees](#): Board approval is requested for adoption of Resolution No. 41 – Release of Temporary Employees. California Education Code Section 44954(b) allows the Governing Board of a school district to release temporary employees.

Fiscal Impact: None – Positions will be filled (General Fund/Unrestricted)

DISCUSSION/INFORMATION ITEMS

Business Services

- 10. [Average Daily Attendance Report](#): Receive Average Daily Attendance (ADA) Report for attendance period ending March 27, 2015. The District’s ADA through March 27, 2015, (attendance month eight) is 18,580. For this same period in the prior year (2013-14) the District’s cumulative ADA was 18,663. This represents a 83 ADA decline in 2014-15 as compared to 2013-14.

- 11. [Financial Report](#): Receive Report of Receipts for March 2015 in the amount of \$3,063,546.22. This amount includes routine deposits such as facility rentals, field trip reimbursements, health and welfare contributions as well as donations and grants.

BOARD OF EDUCATION/ SUPERINTENDENT COMMENTS

ADJOURNMENT

2015 Regular Board Meeting Dates ~ Open Session 7:00 p.m.

June 4 and 25, 2015

July 16, 2015

August 13, 2015

September 3 and 17, 2015

October 1 and 15, 2015

November 5 and 19, 2015

December 10, 2015