

ALVORD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING
District Office Board Room
10365 Keller Avenue, Riverside, CA 92505
Teleconference Location: 1782 Tribute Road, Sacramento, CA 95815
Thursday, March 19, 2015

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

With at least 48 hours notice, any individual with a disability who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office at the address listed above or by calling: (951) 509-5070; fax: (951) 509-6070.

OPEN SESSION AGENDA MATERIAL AVAILABILITY

Open Session agenda materials are available for public inspection at the address listed above. For assistance please contact the Superintendent's Office by calling: (951) 509-5070; fax: (951) 509-6070.

AGENDA MESSAGE

1. **CALL TO ORDER – 4:00 p.m.** – Carolyn M. Wilson, Vice President
2. **Establishment of Quorum:** A quorum is expected with Mrs. Carolyn M. Wilson, Mr. Art Kaspereen, Jr., Mrs. Julie A. Moreno and Mr. Robert Schwandt in attendance. Mr. Ben Johnson II is expected to participate via teleconference.

HEARING SESSION

At this time, the Board of Education welcomes public comment. Members of the audience have an opportunity to speak to any item on the Closed Session agenda. The chair reserves the right to limit speaking time to three minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibit the Board of Education from discussing or acting upon matters not on the Agenda; therefore, Board members may (1) acknowledge receipt of the information; or (2) refer the matter to staff with no direction as to action or priority.

CLOSED SESSION

1. **Student Disciplinary Actions**
 - a. Expulsion Cases #2014-15-36, 49, 52 and 53
 - b. Readmit Expulsion Case #2013-14-52
2. **Public Employee Discipline/Dismissal/Release**
 - a. Certificated
 - b. Classified
 - c. Management/Administration
3. **Public Employee Appointment**
 - a. Elementary Assistant Principal
4. **Conference with Labor Negotiator**

Agency Negotiators: Dr. Sid Salazar and Ami Shackelford

Employee Organizations:

 - a. Alvord Educators Association
 - b. California School Employees Association, Chapter 339
 - c. Alvord Management And Confidential Employees

5. Conference with Real Property Negotiators:

- a. Property: KPC Summit, 2375 Anselmo Drive, Corona, CA
Agency Negotiators: Dr. Sid Salazar, Kevin Emenaker, Ami Shackelford, Brian W. Smith, and Todd Dorn
Negotiating Party: KPC Summit LLC
Under Negotiations: Potential Renegotiation of Lease Price and Terms for Payment of Price

- b. Property: Parcel Assessment Number 15109002-4
Agency Negotiators: Dr. Sid Salazar, Kevin Emenaker, Ami Shackelford
Under Negotiations: Acquire Tax-Defaulted Property under Chapter 8 Agreement of Sale

6. Liability Claims:

- a. Claim No. 14-15-300
- b. Claim No. 14-15-400
- c. Claim No. 14-15-500

RECONVENE TO PUBLIC SESSION – 7:00 p.m. at:

**LA GRANADA ELEMENTARY SCHOOL
Multipurpose Room
10346 Keller Avenue
Riverside, California**

INTRODUCTORY PROCEDURES

- 1. Call to Order and Welcome: 7:00 p.m. – Carolyn M. Wilson, Vice President

- 2. Pledge of Allegiance: Board, staff and audience.

- 3. Special Recognitions:
 - a. Alvord Educational Foundation (AEF) Enrichment Grant Presentations: Representatives from the Alvord Educational Foundation will present AEF Enrichment Grants to various Alvord school sites.

 - b. Recognize *The National Yes I Can Award* Recipient: The Board of Education will recognize and congratulate Jesse Diaz from La Sierra High School for being awarded *The National Yes I Can Award* through the Council for Exceptional Children.

 - c. Recognition of Red Ribbon Week Contest Winners: The Board of Education will recognize students, staff and schools that were selected in the Red Ribbon Week poster contest.

- d. Employee of the Year Recognitions: The Alvord Unified School District will recognize and congratulate the following individuals for being chosen as Employee of the Year for 2015! Awards will be presented by Virginia Eves.

- ◆ Judith Calderon, Classified Employee of the Year
- ◆ Linda Zamora-Murillo, Confidential Employee of the Year
- ◆ Francine Ramirez, Site Support Employee of the Year
- ◆ Merle Parkes, Administrator (Classified Management) of the Year
- ◆ Julie Koehler-Mount, Administrator (Certificated Management) of the Year
- ◆ David Ferguson, Principal of the Year

- e. Recognize Site/Department Classified Employees of the Year for 2015: The Alvord Unified School District will recognize and congratulate the following individuals for being chosen as their site/department Classified Employees of the Year for 2015!

Cheryl Harvey, School Secretary I	Arlanza Elementary School
Rigoberto Gonzalez, Custodian	Collett Elementary School
Ana Patty Beebe, Bilingual Assistant	Foothill Elementary School
Julie Bostrom, School Secretary I	La Granada Elementary School
Donna Van Nieuwenhuyzen, Special Education Asst. I	Lake Hills Elementary School
Carol Alldis, School Secretary I	McAuliffe Elementary School
Lorraine Guevara, Special Education Asst. I	Myra Linn Elementary School
Janine Curlee, Campus Supervisor	Orrenmaa Elementary School
Edward Heveran, Head Custodian I	Promenade Elementary School
Virginia Carrillo, School Secretary I	Rosemary Kennedy Elementary School
Salvardo Montes de Oca, Head Custodian I	Stokoe Elementary School
Veronica Bernal, Bilingual Assistant	Terrace Elementary School
Sue Oberg, School Secretary I	Twinhill Elementary School
Janice Steen, School Secretary I	Valley View Elementary School
Janet Baker, Clerk Typist I	Arizona Middle School
Ashely Cobb, School Secretary I	Loma Vista Middle School
Sara Holguin, Bilingual Clerk Typist I	Villegas Middle School
Erica Torres, Special Education Asst. I	Wells Middle School
Judith Leal, Bilingual Clerk Typist II	Alvord High School
Jose Rios, Custodian	Alternative Education Center
Elsa Barboza, Bilingual Secretary II	Hillcrest High School
Judith Calderon, School Secretary II	La Sierra High School
Dixie Brenner, Career Information/Work Experience Asst.	Norte Vista High School
Vickie Turner, Account Clerk/Clerk Typist	Maintenance and Operations
Maria Sanchez, Food Service Worker II	Child Nutrition Services
Karie Drew, Senior Account Clerk	District Office
Norma Villalpando, Bilingual Clerk Typist I	Instructional Support Services Division
Aymed Toledo Rosales, ASP Facilitator	After School Programs

- f. Recognize Site Support Employees of the Year for 2015: The Alvord Unified School District will recognize and congratulate the following individuals for being chosen as the Site Support Employees of the Year for 2015!

Norma Rodarte Moreno, Elementary Counselor	Arlanza Elementary School
Philip Lee, Project Specialist/Instructional Coach	Collett Elementary School
Janice “Nikki” Harvey-Sauceda, Resource Specialist	Foothill Elementary School
Lynne Greenlee, Speech/Language/Hearing Specialist	La Granada Elementary School
Samantha Greenawalt, Speech/Language/Hearing Specialist	Lake Hills Elementary School
Francine Ramirez, Project Specialist/Instructional Coach	McAuliffe Elementary School
Kelli Lawson, Project Specialist/Instructional Coach	Myra Linn Elementary School
Yesenia Lopez, Elementary Counselor	Orrenmaa Elementary School
Yesenia Lopez, Elementary Counselor	Promenade Elementary School
Enedilia Medina, Elementary Counselor	Rosemary Kennedy Elementary School
Anh Nguyen, Elementary Counselor	Stokoe Elementary School
Enedilia Medina, Elementary Counselor	Terrace Elementary School
Suzannah Janea Martinez, Elementary Counselor	Twinhill Elementary School
Suzannah Janea Martinez, Elementary Counselor	Valley View Elementary School
Kevin Lewis, Intermediate Teacher	Arizona Middle School
Dianne Kasper, Intermediate Teacher	Loma Vista Middle School
Kristen Moorhouse, Project Specialist/Instructional Coach	Villegas Middle School
Virginia Sapien-Marquez, Counselor	Wells Middle School
Pam Prescott, Counselor	Hillcrest High School
Holly Barnes, Project Specialist/Instructional Coach	La Sierra High School
Alejandro Moreno, Counselor	Norte Vista High School
Heather Goodwin-Parreno, Teacher on Special Assignment	Instructional Support Services Division

RECONVENE TO DISTRICT OFFICE BOARD ROOM

Call to Order and Welcome: Carolyn M. Wilson, Vice President

At approximately 9:30 p.m., the Board of Education will determine which of the remaining agenda items can be considered and acted upon prior to 10:00 p.m., and may continue all other items on which additional time is required until a future meeting. All meetings are scheduled to end no later than 10:00 p.m.

- 4. Approve Minutes: Board approval is requested for the following Minutes:
 - [Minutes of the Regular Board Meeting of March 5, 2015,](#)
 - [Minutes of the Special Board Meeting of March 9, 2014,](#) and
 - [Minutes of the Special Board Meeting of March 13, 2015.](#)

HEARING SESSION

At this time, the Board of Education welcomes public comment. Members of the audience have an opportunity to speak to any item on the agenda or regarding subjects or concerns that do not appear on the Agenda. The chair reserves the right to limit speaking time to three minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibit the Board of Education from discussing or acting upon matters not on the Agenda; therefore, Board members may (1) acknowledge receipt of the information; or (2) refer the matter to staff with no direction as to action or priority.

ACTION ITEMS

5. **Consent Agenda:** *All items listed under the Consent Agenda are considered by the Board to be routine and will be enacted upon by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff or the public request specific items to be discussed and/or removed from the Consent Agenda.*

Your Superintendent recommends approval of Consent Agenda items 5.a. – 5.y.

Board of Education/Superintendent

a. **Accept Gifts:**

- 1) Lake Hills PTO donated \$10,000.00 to Lake Hills Elementary School to cover costs for student study trips and busses for TK-5th grades.
 - 2) Target donated funds to the following school sites through their *Take Charge of Education Program*.
 - Promenade Elementary School \$187.32
 - Valley View Elementary School \$58.57
 - 3) The following individuals donated funds to Wells Middle School for the purchase of tickets to see *Ragtime* at Riverside Community College:
 - Getty and Lori George \$100.00
 - Robert and Beth Schwandt \$100.00
 - 4) The Alvord Educational Foundation awarded Enrichment Grants totaling \$1,950.00 to Wells Middle School as follows:
 - Transportation fees for trip to Museum of Tolerance \$1,000.00
 - ASB to establish a Table Tennis Club \$500.00
 - ASB for 3K Fun Run Course \$250.00
 - Donation to purchase *Ragtime* tickets \$200.00
 - 5) The following companies and individuals donated funds to Hillcrest High School:
 - Willie’s Reliable Meat Co. for softball banner \$300.00
 - Riverside Water Polo for water polo banner \$250.00
 - Grace W. Bayoh donation to support Boys’ Basketball \$100.00
 - Irene Vuong donation to support Boys’ Tennis \$100.00
 - 6) David Bang Associates, Inc. donated \$100.00 to the Risk Management Department in support of the Alvord Unified School District Health Fair.
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Business Services

b. Accept Warrants:

<u>Warrant Date</u>	<u>Warrant Register</u>	<u>Amount</u>
2/2/15	14957610-14957661	\$108,513.00
2/3/15	14958023-14958038	588,827.86
2/4/15	14959922-14959942	29,757.98
2/5/15	14960849-14960898	614,602.35
2/6/15	14962210-14962255	185,627.81
2/11/15	14964992-14965044	1,439,532.81
2/12/15	14966508-14966528	70,923.32
2/13/15	14967297-14967332	117,735.62
2/17/15	14968045-14968059	53,931.75
2/18/15	14968796-14968822	90,982.21
2/19/15	14969911-14969935	31,578.85
2/20/15	14971238-14971279	141,961.35
2/23/15	14972364-14972405	477,960.82
2/24/15	14972356-14973298	177,460.56
2/25/15	14974420-14974460	242,471.65
2/26/15	14975437-14975476	129,974.80
2/27/15	14977819-14977878	<u>22,466.95</u>
Total:		\$4,524,309.69

c. Ratify Purchase Order List Number 14-2014-2015: Board ratification is requested for Purchase Order List Number 14 for the period of February 14, 2015 through March 2, 2015, as follows:

Number of District Purchase Orders submitted is 125, in the amount of \$268,746.47:

- #B1003258 – #B1003264
- #P2042132 – #P2042242

Fiscal Impact: \$268,746.47 (Various Funds)

d. Ratify Contract – FieldTurf USA, Inc. – Hillcrest High School: Board ratification is requested for the contract between FieldTurf USA, Inc. and Alvord Unified School District to repair damaged astro turf caused by vandalism at Hillcrest High School. This contract was prepared by Maintenance and Operations on February 25, 2015, authorizing the company to proceed with services.

Fiscal Impact: \$1,071.64 (General Fund/Unrestricted)

e. Ratify Contract – John Rizuto’s Kiln Service – Norte Vista High School: Board ratification is requested for the contract between John Ruzuto’s Kiln Service and Alvord Unified School District to provide repair work including replacement of worn out elements and broken tube on the kiln at Norte Vista High School. This contract was prepared by Administrative Services on October 17, 2014, authorizing the company to proceed with services.

Fiscal Impact: \$719.00 (General Fund/Unrestricted)

- f. [Award Contract – John R. Byerly, Inc. – Arlanza, Collett, Foothill, La Granada, McAuliffe, Orrenmaa, Promenade, Twinhill and Valley View Elementary Schools; Arizona Middle School; Alvord and La Sierra High School:](#) Board approval is requested to award a contract between John R. Byerly, Inc. and Alvord Unified School District for geotechnical and soil condition investigation and assessment at Arlanza, Collett, Foothill, La Granada, McAuliffe, Orrenmaa, Promenade, Twinhill and Valley View elementary schools; Arizona Middle School; Alvord and La Sierra High School, in preparation for modernization as part of the Measure H Bond Improvement project.

Fiscal Impact: \$68,060.00 Total cost for all 12 school sites (Measure H Bond Fund)

- g. [Award Contract – Quality Teleservices, Inc. – Alvord High School:](#) Board approval is requested to award a contract between Quality Teleservices, Inc. and Alvord Unified School District for removing and replacing Bogen page system with Valcom IP system at Alvord High School.

Fiscal Impact: \$6,599.00 (General Fund/Unrestricted)

- h. [Award Contract – Extreme Security – K.R. Zack Earp Stadium:](#) Board approval is requested to award a contract between Extreme Security and Alvord Unified School District for security guard services during the 2015 Graduation Ceremonies for La Sierra and Norte Vista high schools to be held at the K.R. Zack Earp Stadium.

Fiscal Impact: \$2,625.00 (General Fund/Unrestricted)

- i. [Approve Professional Services Agreement – Environmental Consulting Solutions \(ECS\) – District-Wide:](#) Board approval is requested for a professional services agreement between Environmental Consulting Solutions (ECS) and Alvord Unified School District for environmental consulting services relating to asbestos, lead, microbial and other items, effective March 20, 2015 through June 30, 2016.

Fiscal Impact: Not to exceed \$50,000.00 (Capital Facilities Fund)

- j. [Approve Professional Services Agreement – Baker Nowicki Design Studio – District-Wide:](#) Board approval is requested for a professional services agreement between Baker Nowicki Design Studio and Alvord Unified School District to provide architectural and engineering services on an as needed basis District-wide.

Fiscal Impact: Not to exceed \$40,000.00 (Capital Facilities Fund)

- k. [Approve Declaration of Surplus Items](#): Board approval is requested to declare items as surplus and approve the public and private disposition of surplus items on an as needed basis through June 30, 2015, in accordance with Education Code 17545.

Fiscal Impact: Contingent upon the sale of surplus items

Human Resources Development

- l. [Approve Personnel Order No. 14-2014-2015](#): Board approval of Personnel Order No. 14 is requested.
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- m. [Approve New Title and New Job Description – Director, Recruitment and Retention of Enrollment](#): Board approval is requested for a new title and new job description entitled “Director, Recruitment and Retention of Enrollment.”

Fiscal Impact: None

- n. [Approve New Title and Revised Job Description – Instructional Specialist, Teacher Induction](#): Board approval is requested for a new title and revised job description entitled “Instructional Specialist, Teacher Induction.”

Fiscal Impact: None

- o. [Approve New Temporary Job Description – Food Service Worker – Caterer/Cook](#): Board approval is requested for a new temporary job description entitled “Food Services Worker – Caterer/Cook.”

Fiscal Impact: None

- p. [Approve the Temporary Addition of One Food Service Worker – Caterer/Cook Position – Child Nutrition Services](#): Board approval is requested for the temporary addition of one Food Service Worker – Caterer/Cook position for Child Nutrition Services.

Fiscal Impact: \$43,631.95 (Cafeteria Fund)

- q. [Approve Addition of One Full-Time Elementary Teacher Position – Collett Elementary School](#): Board approval is requested for the addition of one full-time elementary teaching position for Collett Elementary School. This position will support increased enrollment in Transitional Kindergarten for the remainder of the 2014-2015 school year.

Fiscal Impact: \$36,107.22 (General Fund/Unrestricted)

- r. [Approve Addition of One Full-Time Elementary Teacher Position – Stokoe Elementary School](#): Board approval is requested for the addition of one full-time elementary teaching position for Stokoe Elementary School. This position will support increased enrollment in Transitional Kindergarten for the remainder of the 2014-2015 school year.

Fiscal Impact: \$36,107.22 (General Fund/Unrestricted)

Instructional Support Services

- s. [Approve Overnight Trip to the Girls’ National Wrestling Tournament – La Sierra High School](#): Board approval is requested for one student and three chaperones to attend the Girls’ National Wrestling Tournament on March 26-29, 2015, at the Oklahoma City College in Oklahoma City, Oklahoma.

Fiscal Impact: \$1,520.00 (ASB Funds)

- t. [Approve Overnight Trip – Norco College Upward Bound College Tour – Norte Vista High School](#): Board approval is requested for fifteen students and two chaperones to attend the Norco College Upward Bound College Tour on April 1-3, 2015, in central California.

Fiscal Impact: None (Sponsored by Norco College Upward Bound)

- u. [Approve Overnight Trip to the 14th Annual Southern California International Virtual Enterprise Trade Show – La Sierra High School](#): Board approval is requested for twenty students and three chaperones from La Sierra High School to attend the 14th Annual Southern California International Virtual Enterprise Trade Show on April 9-10, 2015, at the Joe and Vi Jacobs Center in San Diego, California.

Fiscal Impact: \$5,370.00 (General Fund/Restricted - \$2,900.00 International Business Academy; \$870.00 ASB Funds; \$1,600.00 Student Contribution)

- v. [Approve Overnight Trip to the Future Farmers of America State Leadership Experience – Norte Vista High School](#): Board approval is requested for fourteen students and three chaperones from Norte Vista High school to attend the Future Farmers of America State Leadership Experience on April 16-21, 2015, in Fresno, California.

Fiscal Impact: \$6,481.00 (General Funds/Restricted: \$5,681.00 Agriculture Incentive Grant; \$800.00 Carl D. Perkins Grant)

- w. [Approve Overnight Trip – “Every 15 Minutes” Program – Norte Vista High School:](#) Board approval is requested for nineteen students and two chaperones from Norte Vista High School to participate in the “Every 15 Minutes” Program April 22-23, 2015, at the Hyatt Place in Downtown Riverside in Riverside, California.

Fiscal Impact: None (Sponsored by the Riverside Police Department)

- x. [Approve Professional Services Agreement – Judy LoBianco:](#) Board approval is requested for a professional services agreement between Judy LoBianco and Alvord Unified School District to provide one six-hour training for physical education teachers on quality physical education and assessment tools to be scheduled between March 23, 2015 and June 30, 2015.

Fiscal Impact: \$1,913.66 (General Fund/Unrestricted)

- y. [Approve Single Plans for Student Achievement \(SPSA\) – 2014-2015:](#) Board approval of the schools’ 2014-2015 Single Plan for Student Achievement is requested. The Single Plan for Student Achievement (SPSA) is a single, comprehensive plan to improve the academic performance of students. The Single Plan for Student Achievement identifies goals that will improve student achievement and provides guidance on the services and resources needed to achieve those goals.

Fiscal Impact: None

SEPARATE ACTION ITEMS

- 6. Action Taken In Closed Session: Art Kaspereen, Jr., Board Clerk, will report on any actions taken by the Board following consideration in Closed Session.
 - 1. Student Disciplinary Actions:
 - a. Expulsion Cases #2014-15-36, 49, 52 and 53
 - b. Readmit Expulsion Case #2013-14-52
 - 2. Public Employee Appointment
 - 3. Real Property
 - 4. Liability Claims
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Business Services

7. [Adopt Resolution No. 31 – Acquire Tax-Defaulted Parcel Assessment Number 151090002-4](#): Board approval is requested for adoption of Resolution No. 31 to acquire tax-defaulted Parcel Assessment Number 151090002-4 under a Chapter 8 Agreement of Sale.

Fiscal Impact: \$70,643.03 (Capital Facilities Fund)

8. [Approve Consolidated Application for Categorical Program Funding](#): Board approval is requested to submit the Consolidated Application and Reporting System application for the Categorical Program Funding for 2014-2015.

Fiscal Impact: \$6,908,054.00 (Estimated Revenue – 2014-2015)

Instructional Support Services

9. [Review Proposed Board Policy and Administrative Regulation 5030 Entitled “Student Wellness”](#): The Board of Education will review proposed Board Policy and Administrative Regulation 5030 entitled, “Student Wellness.” Board Bylaw 9310 entitled “Board Policies” allows the Board to waive the second reading and adopt the proposed revisions at this time.

Fiscal Impact: None

DISCUSSION/INFORMATION ITEMS**Business Services**

10. [Average Daily Attendance Report](#): Receive Average Daily Attendance (ADA) Report for attendance period ending January 30, 2015. The District’s ADA through January 30, 2015, (attendance month six) is 18,602. For this same period in the prior year (2013-14) the District’s cumulative ADA was 18,656. This represents a 54 ADA decline in 2014-15 as compared to 2013-14.
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11. [Financial Report](#): Receive Report of Receipts for January 2015 in the amount of \$1,026,400.72. This amount includes routine deposits such as facility rentals, field trip reimbursements, health and welfare contributions as well as donations and grants.
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BOARD OF EDUCATION/ SUPERINTENDENT COMMENTS**ADJOURNMENT**

Next Regular Board Meeting: April 16, 2015 ~ Open Session 7:00 p.m.