

ALVORD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING
District Office Board Room
10365 Keller Avenue, Riverside, CA 92505

Thursday, March 5, 2015

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

With at least 48 hours notice, any individual with a disability who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office at the address listed above or by calling: (951) 509-5070; fax: (951) 509-6070.

OPEN SESSION AGENDA MATERIAL AVAILABILITY

Open Session agenda materials are available for public inspection at the address listed above. For assistance please contact the Superintendent's Office by calling: (951) 509-5070; fax: (951) 509-6070.

AGENDA MESSAGE

1. CALL TO ORDER – **3:00 p.m.** – Ben Johnson II, President
2. Establishment of Quorum: A quorum is expected with Mr. Ben Johnson II, Mrs. Carolyn M. Wilson, Mr. Art Kaspereen, Jr., Mrs. Julie A. Moreno and Mr. Robert Schwandt in attendance.

HEARING SESSION

At this time, the Board of Education welcomes public comment. Members of the audience have an opportunity to speak to any item on the Closed Session agenda. The chair reserves the right to limit speaking time to three minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibit the Board of Education from discussing or acting upon matters not on the Agenda; therefore, Board members may (1) acknowledge receipt of the information; or (2) refer the matter to staff with no direction as to action or priority.

ADJOURN TO CLOSED SESSION

CLOSED SESSION

1. Student Disciplinary Actions
 - a. Expulsion Cases #2014-15-43, 44, 45, 46, 47 and 51
 - b. Recommendation to Deny Expulsion Case #2013-14-49
2. Public Employee Discipline/Dismissal/Release
 - a. Certificated
 - b. Classified
 - c. Management/Administration
3. Public Employee Evaluation
 - a. Superintendent's Evaluation Tool and Process

4. Public Employee Appointments
 - a. Director, Human Resources Development
 - b. Middle School Principal
 - c. Middle School Assistant Principals
 - d. Elementary Principal
 - e. Elementary Assistant Principal

5. Conference with Labor Negotiator

Agency Negotiators: Dr. Sid Salazar and Ami Shackelford

Employee Organizations:

 - a. Alvord Educators Association
 - b. California School Employees Association, Chapter 339
 - c. Alvord Management And Confidential Employees

6. Conference with Real Property Negotiators:
 - a. Property: KPC Summit, 2375 Anselmo Drive, Corona, CA
 - Agency Negotiators: Dr. Sid Salazar, Kevin Emenaker, Ami Shackelford, Brian W. Smith, and Todd Dorn
 - Negotiating Party: KPC Summit LLC
 - Under Negotiations: Potential Renegotiation of Lease Price and Terms for Payment of Price

7. Settlement Agreement
 - a. Claim No. 14-15-200

RECONVENE TO PUBLIC SESSION

INTRODUCTORY PROCEDURES

1. Call to Order and Welcome: 7:00 p.m. – Ben Johnson II, President
At approximately 9:30 p.m., the Board of Education will determine which of the remaining agenda items can be considered and acted upon prior to 10:00 p.m., and may continue all other items on which additional time is required until a future meeting. All meetings are scheduled to end no later than 10:00 p.m.

2. Pledge of Allegiance: Board, staff and audience.

3. Approve Minutes: Board approval is requested for the [Minutes of the Special Meeting and Board Workshop of February 19, 2015](#), and the [Minutes of the Regular Board Meeting of February 19, 2015](#).

4. Special Recognitions:

- a. Student of the Month: Villegas Middle School will recognize **Shaina Schlesinger** as the Alvord Unified School District Student of the Month for March 2015.

Shaina is an 8th grade student who serves on School Site Council and is part of the ASB Leadership Team and Christian Club at Villegas. Shaina starts each morning in the office reviewing the morning announcements, preparing to broadcast. Shaina is a brilliant student with perfect attendance for the 2014-2015 school year and a cumulative GPA of 3.93, earning her a place on the Principal’s Honor Roll for the past 3 consecutive years. Shaina is an outstanding citizen on campus who is always willing to lend a helping hand and strives every day to do her best work. She is an outstanding student working toward a future full of opportunity.

It is a great pleasure to honor **Shaina Schlesinger** as the Alvord Unified School District Student of the Month for March 2015.

- b. Certificated Employee of the Month: Villegas Middle School is proud to recognize **Kristen Moorhouse** as the Alvord Unified School District Certificated Employee of the Month for March 2015.

Kristen currently serves as the Project Specialist/Instructional Coach for Villegas Middle School. She is a dedicated employee with a high level of commitment and perseverance, which benefits students. Kristen understands the social, academic and physical needs of all students and strives to create and maintain respectful and impactful relationships with students, parents and staff. Kristen always has a professional attitude and her passion for students and education is inspiring to everyone she interacts with. Kristen has the ability to meet any challenge with tremendous enthusiasm and is known as Villegas’s problem solver. Kristen has a tremendous knowledge of classroom instructional practices and has been a major contributor to increased parent involvement and communication.

It is a great pleasure to honor **Kristen Moorhouse** as the Alvord Unified School District Certificated Employee of the Month for March 2015.

- c. Classified Employee of the Month: Villegas Middle School is proud to recognize **Sheri Ellis** as the Alvord Unified School District Classified Employee of the Month for March 2015.

Sheri has served in many roles at Villegas, including positions as an Attendance Clerk, Registration Clerk and currently as the School Secretary. Sheri is dependable and can be counted on to support any member of the staff at any time. She is a true team player and put the needs of others and the school first. Sheri has built amazing relationships with every member of the school community and her positive outlook keeps spirits high in the main office. She has grown into a highly knowledgeable professional that is sought out to troubleshoot issues and resolve the most difficult situations. Sheri has tremendous integrity in everything she does and is respected by staff, parents and students.

It is a great pleasure to honor **Sheri Ellis** as the Alvord Unified School District Classified Employee of the Month for March 2015.

- d. Volunteer of the Month: Villegas Middle School is proud to recognize **Nanette Manrique** as the Alvord Unified School District Volunteer of the Month for March 2015.

Nanette Manrique currently serves on Villegas’s PTSA Board and has coordinated fundraising for two-years. With Nanette’s assistance, Villegas’s Jog-A-Thon raised over \$6,000.00. Nanette’s passion for the community has let to many great partnerships and opportunities for the school and students. Nanette also supports the Villegas Show Choir and has helped with fundraising, student study trips and chaperoning plays and musicals. Nanette is always leading a helping hand in the office and can be seen making copies for teachers, setting up luncheons for teacher appreciation days and pitching in on Popcorn Fridays.

It is a great pleasure to honor **Nanette Manrique** as the Alvord Unified School District Volunteer of the Month for March 2015.

STUDENT REPRESENTATIVES

The Board of Education welcomes the 2014-2015 Student Representatives as follows:

Shaina Schlesinger	◆	Villegas Middle School
Giovanna Magallon	◆	Alternative Education Center
Destiny Gutierrez	◆	Alvord High School
Tommy Robinson	◆	Hillcrest High School
Tina Pham	◆	La Sierra High School
Sarah Coker	◆	Norte Vista High School

HEARING SESSION

At this time, the Board of Education welcomes public comment. Members of the audience have an opportunity to speak to any item on the agenda or regarding subjects or concerns that do not appear on the Agenda. The chair reserves the right to limit speaking time to three minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibit the Board of Education from discussing or acting upon matters not on the Agenda; therefore, Board members may (1) acknowledge receipt of the information; or (2) refer the matter to staff with no direction as to action or priority.

ACTION ITEMS

5. **Consent Agenda:** *All items listed under the Consent Agenda are considered by the Board to be routine and will be enacted upon by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff or the public request specific items to be discussed and/or removed from the Consent Agenda.*

Your Superintendent recommends approval of Consent Agenda items 5.a. – 5.ee.

Board of Education/Superintendent

a. Accept Gifts:

- 1) Orrenmaa PTA donated \$5,945.00 to Orrenmaa Elementary School in support of all students reaching their unlimited potential and to support staff in providing that vision.
 - 2) Barnes & Noble Booksellers donated 800 books valued at \$4,000.00 to Promenade Elementary School through a holiday book drive coordinated by City National Bank and Barnes & Noble Booksellers.
 - 3) Target donated \$49.20 to Twinhill Elementary School through their *Take Charge of Education Program*.
 - 4) The following company and individuals donated funds to Hillcrest High School as follows:
 - Premier Paving for Track and Field \$1,000.00
 - John G. Mutahi for Boys’ Basketball \$200.00
 - Victoria Y. Bwire for Boys’ Basketball \$50.00
 - Maria W.K. Gachiri for Boys’ Basketball \$50.00
 - 5) The following individual and company donated funds to La Sierra High School as follows:
 - Ms. D.C. Le for Jazz Band needs \$10,000.00
 - Intelli-Flex for painting of the Gym \$9,000.00
 - 6) The Alvord Educational Foundation awarded Enrichment Grants totaling \$2,900.00 to Norte Vista High School as follows:
 - ASB Global Ambassadors \$1,300.00
 - ASB Drama Club \$1,000.00
 - ASB Choir Club \$600.00
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Business Services

- b. [Ratify Purchase Order List Number 13-2014-2015](#): Board ratification is requested for Purchase Order List Number 13 for the period of February 3, 2015 through February 13, 2015, as follows:

Number of District Purchase Orders submitted is 72, in the amount of \$409,891.41:

- #B1003253 – #B1003257
- #P2042065 – #P2042131

Fiscal Impact: \$409,891.41 (Various Funds)

- c. [Ratify Contract – New Dimension General Construction – Hillcrest High School](#): Board ratification is requested for the contract between new Dimension General Construction and Alvord Unified School District for installation of shot put and discus at Hillcrest High School. This contract was prepared by Maintenance and Operations on February 4, 2015, authorizing the company to proceed with services.

Fiscal Impact: \$2,286.00 (General Fund/Unrestricted)

- d. [Ratify Contract – New Dimension General Construction – Alvord Alternative Continuation High School](#): Board ratification is requested for the contract between New Dimension General Construction and Alvord Unified School District to rebuild the ceiling in Room 302 at Alvord Alternative Continuation High School. This contract was prepared by Maintenance and Operations on February 18, 2015, authorizing the company to proceed with services.

Fiscal Impact: \$1,845.50 (General Fund/Unrestricted)

- e. [Ratify Contract – Athletic Field Specialists – Norte Vista High School](#): Board ratification is requested for the contract between Athletic Field Specialists and Alvord Unified School District for maintaining the varsity baseball field at Norte Vista High School. This contract was prepared by Maintenance and Operations on February 18, 2015, authorizing the company to proceed with services.

Fiscal Impact: \$5,750.00 (General Fund/Unrestricted)

- f. [Award Contract – Unit Price Contract – Stone Roofing Co., Inc. – Various Sites](#): Board approval is requested to award a unit price contract between Stone Roofing Co., Inc. and Alvord Unified School District for repairing and/or replacing of roofs throughout the District on an as needed basis. The Unit Price Contract is initially for one year with an option to renew annually for a maximum of two additional years.

Fiscal Impact: None

- g. [Award Contract – Epic Engineers – Arlanza, Collett, Foothill, La Granada, McAuliffe, Orrenmaa, Promenade, Terrace, Twinhill and Valley View Elementary Schools; Arizona, Loma Vista and Wells Middle Schools and Alvord, La Sierra and Norte Vista High Schools:](#) Board approval is requested to award a contract between Epic Engineers and Alvord Unified School District to provide field survey services as required for site improvements to the following 16 school sites: Arlanza, Collett, Foothill, La Granada, McAuliffe, Orrenmaa, Promenade, Terrace, Twinhill and Valley View elementary schools; Arizona, Loma Vista and Wells middle schools and Alvord, La Sierra and Norte Vista high schools.

Fiscal Impact: \$59,040.00 Total cost for 16 school sites (Measure H Bond Fund)

- h. [Award Contract – C Below Subsurface Imaging - Arlanza, Collett, Foothill, La Granada, McAuliffe, Orrenmaa, Promenade, Terrace, Twinhill and Valley View Elementary Schools; Arizona, Loma Vista and Wells Middle Schools and Alvord, La Sierra and Norte Vista High Schools:](#) Board approval is requested to award a contract between C Below Subsurface Imaging and Alvord Unified School District for the detection and assessment of underground utilities using radar and radiography as part of the Measure H Improvement Projects to the following 16 school sites: Arlanza, Collett, Foothill, La Granada, McAuliffe, Orrenmaa, Promenade, Terrace, Twinhill and Valley View elementary schools; Arizona, Loma Vista and Wells middle schools and Alvord, La Sierra and Norte Vista high schools.

Fiscal Impact: \$56,705.00 Total cost for 16 school sites (Measure H Bond Fund)

- i. [Award Contract – Konica Minolta Business Services:](#) Board approval is requested to award a contract between Konica Minolta Business Services and Alvord Unified School District for the purchase, installation and training on a Fujitsu Production Scanner providing the District with the ability to scan documents throughout the District.

Fiscal Impact: \$13,045.00 (Capital Facilities Fund)

- j. [Award Contract – New Dimension General Construction:](#) Board approval is requested to award a contract between New Dimension and Alvord Unified School District for general repairs and/or maintenance throughout the District, effective March 6, 2015 through June 30, 2015.

Fiscal Impact: \$30,000.00 (Building Fund)

- k. [Approve Declaration of Surplus Items:](#) Board approval is requested to declare items as surplus and approve the public and private disposition of surplus items in accordance with Education Code 17545.

Fiscal Impact: Contingent upon the sale of surplus items

Human Resources Development

- l. [Approve Personnel Order No. 13-2014-2015](#): Board approval of Personnel Order No. 13 is requested.
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- m. [Approve New Job Description – Intervention Specialist](#): Board approval is requested for a new Intervention Specialist job description.

Fiscal Impact: None

- n. [Approve Addition of One Full-Time Intervention Specialist Position](#): Board approval is requested for the addition of one full-time Intervention Specialist position.

Fiscal Impact: None

- o. [Approve New Job Description – State and Federal Programs Specialist](#): Board approval is requested for a new State and Federal Programs Specialist job description.

Fiscal Impact: None

- p. [Approve Addition of One Full-Time State and Federal Programs Specialist Position](#): Board approval is requested for the addition of one full-time State and Federal Programs Specialist position.

Fiscal Impact: \$29,877.59 (50% - General Fund/Restricted – Title I)
\$29,877.59 (50% - General Fund/Restricted – Title II)

- q. [Approve New Job Description – Instructional Specialist, Assessment – Instructional Support Services](#): Board approval is requested for a new Instructional Specialist, Assessment job description.

Fiscal Impact: None

- r. [Approve Addition of Three Full-Time Instructional Specialist, Assessment Positions – Instructional Support Services](#): Board approval is requested for the addition of three full-time Instructional Specialist, Assessment positions for the Instructional Support Services Department.

Fiscal Impact: None

- s. [Approve New Job Description – Instructional Specialist, Lead Coach – Instructional Support Services](#): Board approval is requested for a new Instructional Specialist, Lead Coach job description.

Fiscal Impact: None

- t. [Approve Addition of One Full-Time Instructional Specialist, Lead Coach Position – Instructional Support Services](#): Board approval is requested for the addition of one full-time Instructional Specialist, Lead Coach position for the Instructional Support Services Department.

Fiscal Impact: None

- u. [Approve New Job Description – Instructional Specialist, Coach – Instructional Support Services](#): Board approval is requested for a new Instructional Specialist, Coach job description.

Fiscal Impact: None

- v. [Approve Addition of Four Full-Time Instructional Specialist, Coach Positions – Instructional Support Services](#): Board approval is requested for the addition of four full-time Instructional Specialist, Coach positions for the Instructional Support Services Department.

Fiscal Impact: None

- w. [Approve New Job Description – Instructional Specialist, Curriculum Writing – Instructional Support Services](#): Board approval is requested for a new Instructional Specialist, Curriculum Writing job description.

Fiscal Impact: None

- x. [Approve Addition of Five Full-Time Instructional Specialist, Curriculum Writing Positions – Instructional Support Services](#): Board approval is requested for the addition of five full-time Instructional Specialist, Curriculum Writing positions for the Instructional Support Services Department.

Fiscal Impact: None

- y. [Approve Addition of One Full-Time Elementary Teacher Position – La Granada Elementary School](#): Board approval is requested for the addition of one full-time elementary teaching position for La Granada Elementary School.

Fiscal Impact: \$44,937.48 (General Fund/Unrestricted)

Instructional Support Services

- z. [Ratify Riverside County Superintendent of Schools Contract No. IN-9149](#): Board ratification is requested for a contract with the Riverside County Superintendent of Schools for Career Technical Education Health Academy instructor services from August 22, 2014 through June 30, 2015.

Fiscal Impact: \$1,306.20 (General Fund/Restricted – California Partnership Academy – Health Academy)

- aa. [Approve Overnight Trip to the California State Thespians Festival – La Sierra High School](#): Board approval is requested for sixteen students and four chaperones from La Sierra High School to attend the California State Thespians Festival on March 27-29, 2015, at Upland High School in Upland, California.

Fiscal Impact: \$4,900.00 (General Fund/Unrestricted: \$600.00 Site Funds; \$800.00 Drama Booster Funds; \$2,300.00 ASB Drama Funds; \$1,200.00 Student Contributions)

- bb. [Approve Overnight Trip to the Riverside Friday Night Live Youth Leadership Training – Wells Middle School](#): Board approval is requested for sixteen students and two chaperones from Wells Middle School to attend the Riverside Friday Night Live Youth Leadership Training on March 13-15, 2015, in Idyllwild, California.

Fiscal Impact: \$1,620.00 (ASB Club Live Funds)

- cc. [Approve Overnight Trip – AVID College Tour 2015 – Hillcrest High School](#): Board approval is requested for forty students and three chaperones from Hillcrest High School to attend the AVID College Tour 2015 on March 18-21, 2015, in northern and central coast, California.

Fiscal Impact: \$11,392.00 (ASB Funds)

- dd. [Approve Professional Services Agreement – Behavior Frontiers, LLC](#): Board approval is requested for a professional services agreement between Behavior Frontiers, LLC and Alvord Unified School District to provide behavior intervention services from March 9, 2015 through June 30, 2015.

Fiscal Impact: Not to exceed \$10,000.00 (General Fund/Restricted – Special Education)

- ee. [Approve Professional Services Agreement – Hillside Therapy](#): Board approval is requested for a professional services agreement between Hillside Therapy and Alvord Unified School District to provide formal augmentative communication and/or assistive technology assessment, formal written report, consultation, therapy, training and IEP meeting attendance from March 9, 2015 through June 30, 2015.

Fiscal Impact: Not to exceed \$5,000.00 (General Fund/Restricted – Special Education)

SEPARATE ACTION ITEMS

- 6. Action Taken In Closed Session: Art Kaspereen, Jr., Board Clerk, will report on any actions taken by the Board following consideration in Closed Session.
 - 1. Student Disciplinary Actions:
 - a. Expulsion Cases #2014-15-43, 44, 45, 46, 47 and 51
 - b. Recommendation to Deny Expulsion Case #2013-14-49
 - 2. Public Employee Appointments

Board of Education/Superintendent

- 7. [Ratify Membership – Best Best & Krieger – Public Policy and Ethics Program and AB 1234 Ethics Training Workshop](#): Board ratification is requested for membership in Best Best & Krieger’s Public Policy and Ethics Program, effective July 1, 2014 through June 30, 2015. This membership provides the Alvord Unified School District with an annual AB 1234 Ethics Training; legal advice and opinions concerning new legislation, regulations, court decisions; and updates on the Brown Act, Public Records Act, Political Reform Act and Conflict of Interest Laws. On February 19, 2015, Best Best & Krieger provided the Board of Education and Cabinet with their first annual AB 1234 Ethics Training Workshop.

Fiscal Impact: \$3,750.00 (\$2,100.00 – Membership; \$1,650.00 – AB 1234 Ethics Training workshop – General Fund/Unrestricted)

- 8. [2015 CSBA Delegate Assembly Election – Subregion 18-A](#): The Board may vote for up to six candidates for CSBA’s Delegate Assembly. The following candidates are offered:

- Bruce Dennis (Riverside COE)*
- Kenneth C. Dickson (Murrieta Valley USD)
- Memo Mendez (Jurupa USD)*
- John I. Norman (San Jacinto USD)*
- David Allen Pulsipher (Temecula Valley USD)
- Sandra Ann Tusant (Romoland ESD)*

Fiscal Impact: None

*denotes incumbent

Business Services

9. [Certification of the 2014-2015 Second Interim Financial Report](#): Board certification of the 2014-2015 Second Interim Financial Report indicating the District's ability to meet its financial obligations for the current and two subsequent fiscal years is being requested.

Fiscal Impact: \$181,816,383.68 (Total Revised General Fund Expenditures)

10. [Award Contract – Exinda Appliance – Professional Integrations – District Office](#): Board approval is requested for the purchase of the Exinda from Professional Integrations to be used in the Alvord Unified School District's Network Operating Center (NOC). This server will assure that network traffic is managed and that there is enough bandwidth for students using the internet.

Fiscal Impact: \$67,534.56 (Capital Facilities Fund)

Human Resources Development

11. [Amend Resolution No. 25 – Eliminate, Restructure and Reassign Instructional Support Services](#): Board approval is requested to amend Resolution No. 25 – Eliminate, Restructure and Reassign Instructional Support Services pursuant to California Education Code Section 44955 and 44949. California Education Code Section 44949 requires that a certificated employee be notified on or before March 15 if he/she may be released from his/her position.

Fiscal Impact: None

12. [Adopt Resolution No. 30 – Notification to Certificated Administrative Employees of Possible Release, Reassignment or Non-Reelection](#): Board approval is requested for adoption of Resolution No. 30 to notify certificated administrative employees of possible release, reassignment or non-re-election in accordance with the provision of California Education Code Section 44951.

Fiscal Impact: None

Instructional Support Services

13. [Approve Title III Plan Overview and Annual Budget Update](#): Board approval is requested of the District's Title III Plan Overview and Annual Budget Update for the 2014-2015 school year. Local Education Agencies who participate in the Title III, LEP or Title III, Immigrant programs are required to update their LEA Plans annually.

Fiscal Impact: \$1,228,006.07 (Revenue from California Department of Education)

DISCUSSION/INFORMATION ITEMS

Business Services

14. [Emergency Communications Update – Risk Management](#): Ben Johnson, Board President, requested that staff provide an update on emergency communications.
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Instructional Support Services

15. [Parent Advisory Committee Minutes](#): The Parent Advisory Committee minutes from January 28, 2015, are available for review.
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16. [Summary of Conferences and Trainings](#): The attached list of conferences and trainings was approved by staff.
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BOARD OF EDUCATION/ SUPERINTENDENT COMMENTS

ADJOURNMENT

2015 Regular Board Meeting Dates ~ Open Session 7:00 p.m.
March 19, 2015 ~ Special Recognitions at La Granada MPR 7:00 p.m.
April 16, 2015
May 7 and 21, 2015
June 4 and 25, 2015
July 16, 2015
August 13, 2015
September 3 and 17, 2015
October 1 and 15, 2015
November 5 and 19, 2015
December 10, 2015