

ALVORD UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING  
District Office Board Room  
10365 Keller Avenue, Riverside, CA 92505

*Thursday, February 19, 2015*

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

With at least 48 hours notice, any individual with a disability who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office at the address listed above or by calling: (951) 509-5070; fax: (951) 509-6070.

OPEN SESSION AGENDA MATERIAL AVAILABILITY

Open Session agenda materials are available for public inspection at the address listed above. For assistance please contact the Superintendent's Office by calling: (951) 509-5070; fax: (951) 509-6070.

**AGENDA MESSAGE**

1. CALL TO ORDER – **5:00 p.m.** – Ben Johnson II, President
2. Establishment of Quorum: A quorum is expected with Mr. Ben Johnson II, Mrs. Carolyn M. Wilson, Mr. Art Kaspereen, Jr., Mrs. Julie A. Moreno and Mr. Robert Schwandt in attendance.

**HEARING SESSION**

At this time, the Board of Education welcomes public comment. Members of the audience have an opportunity to speak to any item on the Closed Session agenda. The chair reserves the right to limit speaking time to three minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibit the Board of Education from discussing or acting upon matters not on the Agenda; therefore, Board members may (1) acknowledge receipt of the information; or (2) refer the matter to staff with no direction as to action or priority.

**PRESENTATION**

**Instructional Support Services**

Dual Language Immersion Program: Martha Martinez, Director of English Learners Teaching, Learning & Professional Development, will provide a presentation on Dual Language Education including research findings, program structure, benefits and recommendations for a dual language immersion program in the Alvord Unified School District.

**ADJOURN TO CLOSED SESSION**

**CLOSED SESSION**

1. Student Disciplinary Actions
  - a. Expulsion Cases #2014-15-25, 34, 35, 37, 38, 40, 41, 42 and 48
2. Public Employee Discipline/Dismissal/Release
  - a. Certificated
  - b. Classified
  - c. Management/Administration
3. Public Employee Evaluation
  - a. Superintendent’s Evaluation Tool and Process
4. Conference with Labor Negotiator  
 Agency Negotiators: Dr. Sid Salazar and Ami Shackelford  
  
 Employee Organizations:
  - a. Alvord Educators Association
  - b. California School Employees Association, Chapter 339
  - c. Alvord Management And Confidential Employees
5. Conference with Real Property Negotiators:
  - a. Property: KPC Summit, 2375 Anselmo Drive, Corona, CA
  - Agency Negotiators: Dr. Sid Salazar, Kevin Emenaker, Ami Shackelford, Brian W. Smith, and Todd Dorn
  - Negotiating Party: KPC Summit LLC
  - Under Negotiations: Potential Renegotiation of Lease Price and Terms for Payment of Price

**RECONVENE TO PUBLIC SESSION**

**INTRODUCTORY PROCEDURES**

1. Call to Order and Welcome: 7:00 p.m. – Ben Johnson II, President  
*At approximately 9:30 p.m., the Board of Education will determine which of the remaining agenda items can be considered and acted upon prior to 10:00 p.m., and may continue all other items on which additional time is required until a future meeting. All meetings are scheduled to end no later than 10:00 p.m.*
2. Pledge of Allegiance: Board, staff and audience.
3. Approve Minutes: Board approval is requested for the Minutes of the Regular Board Meeting of February 5, 2015.

**PRESENTATION**

Hillcrest High School – “Changes in the Air” Presentation: Two students from Hillcrest High School will provide a brief presentation entitled “Changes in the Air” related to the District’s Strategic Plan and how it affects students

**HEARING SESSION**

At this time, the Board of Education welcomes public comment. Members of the audience have an opportunity to speak to any item on the agenda or regarding subjects or concerns that do not appear on the Agenda. The chair reserves the right to limit speaking time to three minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibit the Board of Education from discussing or acting upon matters not on the Agenda; therefore, Board members may (1) acknowledge receipt of the information; or (2) refer the matter to staff with no direction as to action or priority.

**ACTION ITEMS**

4. **Consent Agenda:** *All items listed under the Consent Agenda are considered by the Board to be routine and will be enacted upon by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff or the public request specific items to be discussed and/or removed from the Consent Agenda.*

*Your Superintendent recommends approval of Consent Agenda items 4.a. – 4.dd.*

**Board of Education/Superintendent**

a. Accept Gifts:

- 1) Sylvia Casillas donated \$400.00 to Promenade Elementary School to assist with expenses related to replacing the vandalized “Buddy Bench.”
- 2) The Alvord Educational Foundation awarded Enrichment Grants totaling \$7,343.00 to the following sites:
 

• Rosemary Kennedy Elementary School	\$425.00
• Loma Vista Middle School	\$815.00
• Alvord High School	\$700.00
• Hillcrest High School – College Club	\$1,000.00
• Hillcrest High School – ASB	\$736.00
• Hillcrest High School – Yearbook Club	\$640.00
• Hillcrest High School – Choir	\$500.00
• Hillcrest High School – Drama	\$500.00
• La Sierra High School	\$1,000.00
• Norte Vista High School – FFA Program	\$500.00
• Norte Vista high School – Yearbook Club	\$500.00
- 3) The Assistance League of Riverside awarded a \$2,000.00 scholarship to Hillcrest High School for their college visitation trip.

- 4) The following companies donated funds totaling \$800.00 to Hillcrest High School’s Boys Basketball Program for the purchase of basketball equipment for tournaments:
  - IPM Tech \$400.00
  - West Coast Environment Services, Inc. \$400.00
  
- 5) The following individuals donated funds totaling \$420.00 to Norte Vista High School’s Baseball Program for the purchase of baseball equipment:
  - Steve Collier \$400.00
  - Claudia De La O \$20.00

**Business Services**

b. [Accept Warrants:](#)

<u>Warrant Date</u>	<u>Warrant Register</u>	<u>Amount</u>
12/16/14	14925688-14925773	\$70,101.50
12/17/15	14927179-14927212	96,483.42
12/18/14	14928943-14928963	15,822.88
12/19/14	14930071-14930105	478,443.93
1/5/15	14935407-14935483	539,917.23
1/6/15	14935801-14935849	170,018.94
1/7/15	14936936-14936968	132,389.37
1/8/15	14938114-14938179	619,192.17
1/9/15	14939050-14939062	35,818.10
1/12/15	14940188-14940228	844,663.94
1/13/15	14941052-14941100	169,100.68
1/15/15	14943269-14943356	769,633.42
1/16/15	14944553-14944582	54,740.53
1/20/15	14946393-14946424	83,110.78
1/21/15	14947251-14947348	198,627.61
1/22/15	14948620-14948647	161,850.90
1/23/15	14949161-14949224	20,974.44
1/26/15	14950627-14950665	49,288.98
1/27/15	14951499-14951541	229,549.72
1/28/15	14952363-14952416	106,634.93
1/29/15	14953428-14953471	283,893.30
1/30/15	14955907-14955982	55,969.86
Total:		\$5,186,226.63

c. [Ratify Purchase Order List Number 12-2014-2015:](#) Board ratification is requested for Purchase Order List Number 12 for the period of January 20, 2015 through February 2, 2015, as follows:

Number of District Purchase Orders submitted is 109, in the amount of \$235,809.73:

- #B1003242 – #B1003252
- #P2041967 – #P2042064

Fiscal Impact: \$235,809.73 (Various Funds)

- d. [Ratify Contract – New Dimension General Construction – Promenade Elementary School:](#) Board ratification is requested for the contract between New Dimension General Construction and Alvord Unified School District for repairing of back parking lot concrete at Promenade Elementary School. This contract is effective January 29, 2015 through March 31, 2015, authorizing the company to proceed with services.

Fiscal Impact: \$2,323.00 (General Fund/Unrestricted)

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- e. [Ratify Contract – ICS Service Company – Promenade Elementary School:](#) Board ratification is requested for the contract between ICS Service Company and Alvord Unified School District for repairing of wiring for the Smart Board in Room 102 at Promenade Elementary School. This contract is effective January 29, 2015 through May 1, 2015, authorizing the company to proceed with repairs.

Fiscal Impact: \$268.81 (General Fund/Unrestricted)

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- f. [Ratify Contract – Certified Air Conditioning, Inc. – Twinhill Elementary School:](#) Board ratification is requested for the contract between Certified Air Conditioning, Inc. and Alvord Unified School District for the installation of an air conditioning system in Room 10 at Twinhill Elementary School. This contract is effective January 21, 2015 through June 30, 2015, authorizing the company to proceed with services.

Fiscal Impact: \$9,984.00 (General Fund/Unrestricted)

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- g. [Ratify Contract – Sundown Window Tinting – Stokoe Elementary School:](#) Board ratification is requested for the contract between Sundown Window Tinting and Alvord Unified School District for furnishing and installing window tinting in Room I-107 at Stokoe Elementary School. This contract is effective January 22, 2015 through February 9, 2015, authorizing the company to proceed with services.

Fiscal Impact: \$390.00 (Capital Outlay)

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- h. [Ratify Contract – Athletic Field Specialists – La Sierra High School:](#) Board ratification is requested for the contract between Athletic Field Specialists and Alvord Unified School District for maintaining varsity baseball field at La Sierra High School. This contract is effective January 20, 2015 through February 27, 2015, authorizing the company to proceed with services

Fiscal Impact: \$5,000.00 (General Fund/Unrestricted)

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- i. [Ratify Contract – California Industrial – Child Nutrition Services:](#) Board ratification is requested for the contract between California Industrial and Alvord Unified School District for providing Child Nutrition Services equipment repairs throughout the District. This contract is effective February 4, 2015 through June 30, 2015.

Fiscal Impact: \$20,000.00 (Cafeteria Fund)

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- j. [Ratify Contract – Apollo Wood Recovery, Inc. – Various Sites:](#) Board ratification is requested for the contract between Apollo Wood Recovery, Inc. and Alvord Unified School District for providing playground chips to various sites throughout the District. This contract is effective January 30, 2015 through June 30, 2015, authorizing the company to proceed with services.

Fiscal Impact: \$7,100.00 (General Fund/Unrestricted)

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- k. [Ratify Contract – Universal Asphalt Co., Inc. – Various Sites:](#) Board ratification is requested for the contract between Universal Asphalt Co., Inc. and Alvord Unified School District for repairing of asphalt at Lake Hills and Promenade elementary schools and Norte Vista High School. This contract is effective January 29, 2015 through May 1, 2015, authorizing the company to proceed with services.

Fiscal Impact: \$8,616.00 (General Fund/Unrestricted)

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- l. [Award Contract – ICS Service Company – McAuliffe Elementary School:](#) Board approval is requested to award a contract between ICS Service Company and Alvord Unified School District for the installation of a data cable for the projector in Room 18 at McAuliffe Elementary School.

Fiscal Impact: \$400.00 (General Fund/Unrestricted)

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- m. [Award Contract – Energy Events – K.R. Zack Earp Stadium:](#) Board approval is requested to award a contract between Energy Events and Alvord Unified School District for sound system services for 2015 Graduation Commencement Ceremonies at K.R. Zack Earp Stadium.

Fiscal Impact: \$2,500.00 (General Fund/Unrestricted)

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- n. [Award Contract – Johnson Power Systems – Child Nutrition Services Center:](#) Board approval is requested to award a contract between Johnson Power Systems and Alvord Unified School District for preventative maintenance on the back-up generator located at the Child Nutrition Services Center.

Fiscal Impact: \$1,500.00 (General Fund/Unrestricted)

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- o. [Award Contract – Johnson Power Systems – District Office:](#) Board approval is requested to award a contract between Johnson Power Systems and Alvord Unified School District for preventative maintenance to the Information Technology generator located at the District yard.

Fiscal Impact: \$570.73 (General Fund/Unrestricted)

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- p. [Award Contract – Konica Minolta – Administrative Services:](#) Board approval is requested to award a contract between Konica Minolta and Alvord Unified School District for the creation of a Conference Request Form (CF) and a Personnel Action Form (PA), and to integrate these forms with Onbase. Currently the CF is accessed through the Filemaker database system. This current system has experienced several failures over the last four years and is no longer a supported system. Staff is working with Konica Minolta to provide direction on the design and functionality of the CF and to create a PA.

Fiscal Impact: \$9,640.00 (Capital Facilities Fund)

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- q. [Approve Agreement – School Services of California, Inc.:](#) Board approval is requested for an agreement with School Services of California, Inc. for consultant services and assistance regarding issues of school finance, legislation, school budgeting and general fiscal issues.

Fiscal Impact: \$3,180.00 (General Fund/Unrestricted)

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### **Human Resources Development**

- r. [Approve Personnel Order No. 12-2014-2015:](#) Board approval of Personnel Order No. 12 is requested.
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- s. [Approve Increase in Certificated Substitute Pay:](#) Board approval is requested to increase Certificated Substitute pay from \$120.00/\$125.00 per day to \$140.00 for short-term substitutes (day to day); \$160.00 for long-term substitutes; and \$170.00 for BCLAD or BCLAD equivalent and retired teachers who are working as substitute teachers.

Fiscal Impact: To be determined (General Fund/Unrestricted)

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- t. [Approve Addition of Forty-Six Resident Certificated Substitutes](#): Board approval is requested for the addition of forty-six resident certificated substitutes. Two resident certificated substitutes are recommended for each school site to be paid at the long term rate of \$160.00 per day or with certification that authorizes bilingual instruction at the rate of \$170.00 per day.

Fiscal Impact: \$250,791.26 (General Fund/Unrestricted)

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**Instructional Support Services**

- u. [Ratify Los Angeles County Office of Education Memorandum of Understanding County Community Schools/Specialized High Schools Enrollment Agreement for Grades 6-12 for School Year 2014-2015](#): Board ratification is requested for a Memorandum of Understanding with the Los Angeles County Office of Education (LACOE) for a student transfer to a County Operated Program during the 2014-2015 school year. Approval will allow the District to pay an agreed upon amount for a student transfer to attend iPoly High School, a specialized project-based school as part of their County Operated Program. This method of payment is necessary with the implementation of the Local Control Funding Formula (LCFF) and replaces the automatic transfer through the Revenue Limit and Principal Apportionment process.

Fiscal Impact: Not to exceed \$6,514.00 (General Fund/Unrestricted)

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- v. [Amend Professional Services Agreement – City of Riverside](#): Board approval is requested to amend a professional services agreement between the City of Riverside and Alvord Unified School District to provide staff for supervision and instructional support for the PRIME⊕Time (secondary) After School Programs during the 2014-2015 school year.

Fiscal Impact: \$25,425.17 (General Fund/Restricted – After School Education and Safety Grant)

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- w. [Approve Overnight Trip – Latina History Day Conference – Norte Vista High School](#): Board approval is requested for four students and two chaperones to attend the Latina History Day Conference, as part of the Hispanas Organized for Political Equality (H.O.P.E.) Youth Leadership Program, on March 12-14, 2015, in Los Angeles, California.

Fiscal Impact: \$873.30 (General Fund/Unrestricted)

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- x. [Approve Overnight Trip to the Girls’ State Wrestling Championship – La Sierra High School](#): Board approval is requested for six students and three chaperones to attend the Girls’ State Wrestling Championship on February 26-28, 2015, at the Visalia Convention Center in Visalia, California.

Fiscal Impact: \$310.00 (ASB Wrestling Funds)

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- y. [Approve Overnight Trip to the Girls’ State Wrestling Championship – Norte Vista High School](#): Board approval is requested for five students and two chaperones to attend the Girls’ State Wrestling Championship on February 25-March 3, 2015, at the Visalia Convention Center in Visalia, California.

Fiscal Impact: \$530.00 (ASB Wrestling Funds)

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- z. [Approve Overnight Trip to the Boys’ State Wrestling Tournament – La Sierra High School](#): Board approval is requested for four students and two chaperones to attend the Boys’ State Wrestling Tournament on March 5-7, 2015, at the Rabobank Arena and Convention Center in Bakersfield, California.

Fiscal Impact: \$310.00 (ASB Wrestling Funds)

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- aa. [Approve Overnight Trip – AVID Junior College Tour 2015 – La Sierra High School](#): Board approval is requested for fifty students and four chaperones from La Sierra High School to attend the AVID Junior College Tour 2015 on March 11-13, 2015, in northern and central coast, California.

Fiscal Impact: \$15,192.00 (General Fund/Unrestricted - \$2,925.00 Site Funds;  
\$12,267.00 Student Contributions)

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- bb. [Approve Overnight Trip to the 11<sup>th</sup> Annual Bay Area International Virtual Enterprise Trade Fair – La Sierra High School](#): Board approval is requested for twenty students and three chaperones from La Sierra High School to attend the 11<sup>th</sup> Annual Bay Area International Virtual Enterprise Trade Fair on March 14-16, 2015, at the Oakland Convention Center in Oakland, California.

Fiscal Impact: \$9,510.00 (General Fund/Restricted - \$5,910.00 International Business Academy; \$3,600.00 Student Contributions)

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- cc. [Approve Request for Late Start – Hillcrest, La Sierra and Norte Vista High Schools](#): Board approval is requested for Hillcrest, La Sierra and Norte Vista high schools to conduct a late start schedule on April 15, 2015, for SAT-School Day testing.

Fiscal Impact: None

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- dd. [Approve Professional Services Agreement – Autism Partnership, Inc.:](#) Board approval is requested for a professional services agreement between Autism Partnership, Inc. and Alvord Unified School District to provide a five-day, hands-on professional development workshop from February 23, 2015 through February 27, 2015.

Fiscal Impact: Not to exceed \$28,000.00 (General Fund/Restricted – LEA Medical Billing Funds)

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**SEPARATE ACTION ITEMS**

- 5. Action Taken In Closed Session: Art Kaspereen, Jr., Board Clerk, will report on any actions taken by the Board following consideration in Closed Session.
    - 1. Student Disciplinary Actions:
      - a. Expulsion Cases #2014-15-25, 34, 35, 37, 38, 40, 41, 42 and 48
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**Business Services**

- 6. [Award Contract – Westrux International – Child Nutrition Services:](#) Board approval is requested to award a contract between Westrux International and Alvord Unified School District for the purchase of one Durastar 4300 truck for Child Nutrition Services. Alvord Unified School District went out to bid for vehicles and trucks. Westrux International was the lowest responsible bidder for this vehicle.

Fiscal Impact: \$118,554.09 (Cafeteria Fund)

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**Human Resources Development**

- 7. [Adopt Annual Resolution No. 27 – Tie Break Criteria:](#) Board approval is requested for adoption of annual Resolution No. 27 – Tie Break Criteria related to elimination and restructuring of services. Education Code Section 44955 requires the Governing Board to approve the tie break criteria in the event there is more than one certificated employee with the same seniority date.

Fiscal Impact: None

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- 8. [Adopt Resolution No. 28 – Notification to Certificated Administrative Employees of Possible Release or Non-Reelection:](#) Board approval is requested for adoption of Resolution No. 28 notifying certificated administrative employees of possible release or non-re-election in accordance with the provision of California Education Code Section 44951.

Fiscal Impact: None

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9. [Adopt Resolution No. 29 – Release of Temporary Employees:](#) Board approval is requested for adoption of Resolution No. 29 – Release of Temporary Employees. Education Code Section 44954(b) allows the Governing Board of a school district to release temporary employees.

Fiscal Impact: None – Positions will be filled (General Fund/Unrestricted)

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**Instructional Support Services**

10. [Approve Implementation of the Dual Language Immersion Program:](#) Board approval is requested to begin the implementation of a Dual Language Immersion Program in Alvord Unified School District beginning with the 2015-2016 school year.

Fiscal Impact: Estimated Cost \$45,600.00 (General Fund/Unrestricted)

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11. [Award Contract – Riverside County Superintendent of Schools Contract No. IN-10033:](#) Board approval is requested to award Contract No. IN-10033 with the Riverside County Superintendent of Schools to provide 9.83 full-time equivalent (FTE) Regional Occupational Program (ROP) instructors from July 1, 2015 through June 30, 2016.

Fiscal Impact: \$291,324.18 (General Funds/Unrestricted)

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**DISCUSSION/INFORMATION ITEMS**

**Business Services**

12. [Average Daily Attendance Report:](#) Receive Average Daily Attendance (ADA) Report for attendance period ending December 18, 2014. The District's ADA through December 18, 2014 (attendance month five) is 18,670. For this same period in the prior year (2013-14) the District's cumulative ADA was 18,697. This represents a 27 ADA decline in 2014-15 as compared to 2013-14.

13. [Financial Report:](#) Receive Report of Receipts for December 2014 in the amount of \$1,840,519.26. This amount includes routine deposits such as facility rentals, field trip reimbursements, health and welfare contributions as well as donations and grants.
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**Instructional Support Services**

14. [Career Technical Education Report:](#) Staff will provide a report on Career Technical Education, including an update on the Regional Occupational Programs, changes in funding models, program development, partnership status with the Criminal Justice Institute and the 2017 career readiness measures for the High School Academic Performance Index.
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15. [School Resource Officer Semi-Annual Report](#): Staff will provide the School Resource Officer Semi-Annual Report for July 2014 through December 2014 for information and review. The report outlines statistical data regarding radio calls, citations and arrests, as well as, the narrative from each School Resource Officer regarding events of interest.
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***BOARD OF EDUCATION/ SUPERINTENDENT COMMENTS***

***ADJOURNMENT***

***2015 Regular Board Meeting Dates ~ Open Session 7:00 p.m.***

***March 5 and 19, 2015***

***April 16, 2015***

***May 7 and 21, 2015***

***June 4 and 25, 2015***

***July 16, 2015***

***August 13, 2015***

***September 3 and 17, 2015***

***October 1 and 15, 2015***

***November 5 and 19, 2015***

***December 10, 2015***