

ALVORD UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING  
District Office Board Room  
10365 Keller Avenue, Riverside, CA 92505

*Thursday, February 5, 2015*

**REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY**

With at least 48 hours notice, any individual with a disability who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office at the address listed above or by calling: (951) 509-5070; fax: (951) 509-6070.

**OPEN SESSION AGENDA MATERIAL AVAILABILITY**

Open Session agenda materials are available for public inspection at the address listed above. For assistance please contact the Superintendent's Office by calling: (951) 509-5070; fax: (951) 509-6070.

**AGENDA MESSAGE**

1. CALL TO ORDER – 5:00 p.m. – Ben Johnson II, President
2. Establishment of Quorum: A quorum is expected with Mr. Ben Johnson II, Mrs. Carolyn M. Wilson, Mr. Art Kaspereen, Jr., Mrs. Julie A. Moreno and Mr. Robert Schwandt in attendance.

**HEARING SESSION**

At this time, the Board of Education welcomes public comment. Members of the audience have an opportunity to speak to any item on the Closed Session agenda. The chair reserves the right to limit speaking time to three minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibit the Board of Education from discussing or acting upon matters not on the Agenda; therefore, Board members may (1) acknowledge receipt of the information; or (2) refer the matter to staff with no direction as to action or priority.

**ADJOURN TO CLOSED SESSION**

**CLOSED SESSION**

1. Student Disciplinary Actions
  - a. Expulsion Cases #2014-15-32 and 33
  - b. Recommendation to Deny Expulsion Case #2013-14-32
2. Public Employee Discipline/Dismissal/Release
  - a. Certificated
  - b. Classified
  - c. Management/Administration
3. Public Employee Evaluation
  - a. Superintendent
4. Special Education Mediation Agreement
  - a. Special Education Mediation Agreement #2014-15-04

5. Conference with Labor Negotiator

Agency Negotiators: Dr. Sid Salazar and Ami Shackelford

Employee Organizations:

- a. Alvord Educators Association
- b. California School Employees Association, Chapter 339
- c. Alvord Management And Confidential Employees

6. Conference with Real Property Negotiators:

- a. Property: KPC Summit, 2375 Anselmo Drive, Corona, CA  
Agency Negotiators: Dr. Sid Salazar, Kevin Emenaker, Ami Shackelford, Brian W. Smith, and Todd Dorn  
Negotiating Party: KPC Summit LLC  
Under Negotiations: Potential Renegotiation of Lease Price and Terms for Payment of Price

**RECONVENE TO PUBLIC SESSION**

**INTRODUCTORY PROCEDURES**

1. Call to Order and Welcome: 7:00 p.m. – Ben Johnson II, President  
*At approximately 9:30 p.m., the Board of Education will determine which of the remaining agenda items can be considered and acted upon prior to 10:00 p.m., and may continue all other items on which additional time is required until a future meeting. All meetings are scheduled to end no later than 10:00 p.m.*
2. Pledge of Allegiance: Board, staff and audience.
3. Approve Minutes: Board approval is requested for the Minutes of the Regular Board Meeting of January 15, 2015.
4. Ward 6 Update: Councilman Jim Perry will provide an update on recent activities and accomplishments taking place in Ward 6

5. Special Recognitions:

- a. Student of the Month: Promenade Elementary School will recognize **Maria Nageeb** as the Alvord Unified School District Student of the Month for February 2015.

Maria Nageeb is a dedicated 3rd grade student in Mrs. Saadat’s room. Maria is originally from Egypt, where she attended Pre-K and had minimal English Language skills when she arrived in the United States and attended Kindergarten in New Jersey. However, by working hard and applying herself, she learned English and is grade level proficient at Promenade. Maria always strives to work to her fullest potential both in and out of the classroom and has been the recipient of many school and class awards. As a member of PALs, Promenade’s Peer Assistance Leadership team, she assists in resolving peer conflicts as well as serving as a Student Ambassador, where she guides new Promenade students through the campus orientation process.

It is a great pleasure to honor **Maria Nageeb** as the Alvord Unified School District Student of the Month for February 2015.

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- b. Certificated Employee of the Month: Promenade Elementary School is proud to recognize **Niloofer Saadat** as the Alvord Unified School District Certificated Employee of the Month for February 2015.

Niloo is currently a third grade teacher at Promenade. She has been at Promenade for 15 years working in grades 3 through 6. She is a dedicated and diligent teacher leader who puts in long hours and lots of love for the good of her students. She is well known for having lasting relationships with her students and families. Always highly involved, Niloo has served in many capacities over the years, and most recently, she has served as the site and District Wellness Committee Chairperson. Niloo is responsible for introducing the 100 Mile Club to Promenade and she initiated Promenade’s first ever Safe-Routes-to-School event. Niloo is one of those people who is super conscientious. She has been a great asset to staff and students.

It is a great pleasure to honor **Niloofer Saadat** as the Alvord Unified School District Certificated Employee of the Month for February 2015.

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- c. Classified Employee of the Month: Promenade Elementary School is proud to recognize **Ruth Terrell** as the Alvord Unified School District Classified Employee of the Month for February 2015.

Ms. Ruth has worked at Promenade for 15 years, part of a close knit team of campus supervisors. She is dependable, reliable and extremely responsible. She takes the job of keeping our students safe, healthy, and happy very seriously. She gets to know each student by name and works for their individual benefit as special needs arise. She is even willing to work closely with parents to ensure they and their students are well cared for and feel positive about their school experience.

It is a great pleasure to honor **Ruth Terrell** as the Alvord Unified School District Classified Employee of the Month for February 2015.

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- d. Volunteer of the Month: Promenade Elementary School is proud to recognize **Michelle Gianella** as the Alvord Unified School District Volunteer of the Month for February 2015.

Michelle Gianella has been a Promenade parent since 2010 when her son Dylan entered Kindergarten. She was eager to participate and support the school in any way needed. She began by helping every week in her child’s class; however, this quickly grew into much more. She is responsible for many fundraisers, community connections and family nights. In an effort to generate money for Promenade, Michelle has reached out to the community and organized fundraisers with many local businesses and has organized huge, successful school wide events. She gives generously of her time and works tirelessly to organize PTO school activities that have become some of Promenade’s most memorable events. Michelle has been an amazing addition to our Promenade family.

It is a great pleasure to honor **Michelle Gianella** as the Alvord Unified School District Volunteer of the Month for February 2015.

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**STUDENT REPRESENTATIVES**

The Board of Education welcomes the 2014-2015 Student Representatives as follows:

- |                   |   |                              |
|-------------------|---|------------------------------|
| Maria Nageeb      | ◆ | Promenade Elementary School  |
| Giovanna Magallon | ◆ | Alternative Education Center |
| Kenneth Kissam    | ◆ | Alvord High School           |
| Tommy Robinson    | ◆ | Hillcrest High School        |
| Tina Pham         | ◆ | La Sierra High School        |
| Sarah Coker       | ◆ | Norte Vista High School      |
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***Please Note:*** *In order to comply with Board Bylaws 9323 entitled “Meeting Conduct” the Board can no longer allow an individual to yield their three-minute time allotment to another individual. With Board consent, the President may increase or decrease the 20-minute time allotment per topic in order to allow more individuals the opportunity to address the Board on a specific topic.*

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### **HEARING SESSION**

At this time, the Board of Education welcomes public comment. Members of the audience have an opportunity to speak to any item on the agenda or regarding subjects or concerns that do not appear on the Agenda. The chair reserves the right to limit speaking time to three minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibit the Board of Education from discussing or acting upon matters not on the Agenda; therefore, Board members may (1) acknowledge receipt of the information; or (2) refer the matter to staff with no direction as to action or priority.

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### **ACTION ITEMS**

6. **Consent Agenda:** *All items listed under the Consent Agenda are considered by the Board to be routine and will be enacted upon by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff or the public request specific items to be discussed and/or removed from the Consent Agenda.*

***Your Superintendent recommends approval of Consent Agenda items 6.a. – 6.y.***

#### **Board of Education/Superintendent**

a. **Accept Gifts:**

- 1) The Riverside Optimist Youth Club donated \$1,000.00 to *Alvord’s Homeless Education Program*, Student Services.
  - 2) ACCO Brands USA LLC donated 400 ACCO Binders valued at \$1,700.00 to Promenade Elementary School students.
  - 3) Lauren Henderson, Debbye Henderson and an anonymous individual donated \$300.00 to Promenade Elementary School for the replacement of the vandalized “Buddy Bench.”
  - 4) The Riverside County Treasurer donated the following grants to Stokoe Elementary School:
    - \$1,000.00 to be used for *Brain Pop* technology lesson access
    - \$350.00 for the purchase of Robot Club Lego Kits
  - 5) Riverside City Councilman Jim Perry donated \$100.00 to Hillcrest High School’s Girls’ Water Polo Team to be used as needed.
  - 6) The Betty F. Cooper Family Trust donated ceramic art equipment valued at \$8,000.00 to La Sierra High School.
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**Business Services**

- b. [Ratify Purchase Order List Number 11-2014-2015](#): Board ratification is requested for Purchase Order List Number 11 for the period of January 6, 2015 through January 19, 2015, as follows:

Number of District Purchase Orders submitted is 110, in the amount of \$897,322.99:

- #B1003228 – #B1003241
- #P2041871 – #P2041966

Fiscal Impact: \$897,322.99 (Various Funds)

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- c. [Ratify Contract – Ram Plumbing Heating and Air Conditioning, Inc. – Loma Vista Middle School](#): Board ratification is requested for the contract between Ram Plumbing Heating & Air Conditioning, Inc. and Alvord Unified School District for repairing of plumbing at Loma Vista Middle School. This contract was prepared by Maintenance and Operations on January 6, 2015, authorizing the company to proceed with services.

Fiscal Impact: \$7,351.13 (General Fund/Unrestricted)

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- d. [Approve Declaration of Surplus Items – Alvord Unified School District](#): Board approval is requested to declare items as surplus and approve the public and private disposition of surplus items in accordance with Education Code 17545.

Fiscal Impact: Contingent upon the sale of surplus items

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- e. [Award Contract – Luv R Blinds – Arlanza Elementary School](#): Board approval is requested to award a contract between Luv R Blinds and Alvord Unified School District for the installation of roller shades in the CBET Lobby at Arlanza Elementary School.

Fiscal Impact: \$525.00 (General Fund/Unrestricted)

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- f. [Award Contract – ICS Service Co. – Wells Middle School](#): Board approval is requested to award a contract between ICS Service Co. and Alvord Unified School District for the installation of six Smart Boards at Wells Middle School.

Fiscal Impact: \$12,577.51 (General Fund/Unrestricted)

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- g. [Award Contract – Tomark Sports – La Sierra High School:](#) Board approval is requested to award a contract between Tomark Sports and Alvord Unified School District for the installation of a windscreen at La Sierra High School.

Fiscal Impact: \$13,778.00 (Building Fund – La Sierra High School)

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**Human Resources Development**

- h. [Approve Personnel Order No. 11-2014-2015:](#) Board approval of Personnel Order No. 11 is requested.
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- i. [Amend 2015-2016 School Year Calendar:](#) Board approval is requested to amend the 2015-2016 school year calendar. The student start date has been amended and parent conferences, testing, grading periods and progress report dates have been added.

Fiscal Impact: None

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- j. [Approve New Job Description – Administrative Assistant to the Chief Financial Officer:](#) Board approval is requested for a new job description entitled “Administrative Assistant to the Chief Financial Officer.”

Fiscal Impact: None

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- k. [Approve Addition of One Administrative Assistant to the Chief Financial Officer Position and Salary Range:](#) Board approval is requested for the addition of one Administrative Assistant to the Chief Financial Officer position. The recommended salary range is Group II of the Classified Management Salary Schedule, Salary Range \$4,331.00 - \$6,120.00 per month.

Fiscal Impact: \$13,760.82 Inclusive of Health and Welfare Benefits (General Fund/Unrestricted)

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- l. [Approve New Job Description – Nutrition Specialist:](#) Board approval is requested for a new job description entitled “Nutrition Specialist.”

Fiscal Impact: None

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- m. [Approve Addition of One Nutrition Specialist Position and Salary Range – Child Nutrition Services:](#) Board approval is requested for the addition of one Nutrition Specialist position for the Child Nutrition Services Department. The recommended salary is Group II of the Classified Management Salary Schedule, salary range \$4,331.00 - \$6,120.00 per month.

Fiscal Impact: \$84,047.38 Inclusive of Health and Welfare Benefits (Cafeteria Fund)

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- n. [Approve Addition of One Benefits Clerk Position – Risk Management:](#) Board approval is requested for the addition of one 8-hour, 12-month Benefits Clerk position for Risk Management. Due to implementation of the Affordable Care Act additional clerical support is needed in the Risk Management Department.

Fiscal Impact: \$54,989.00 (50% General Fund/Unrestricted - \$27,494.50; 50% General Fund/Restricted – Self Insurance - \$27,494.50)

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- o. [Approve Addition of One Senior Account Clerk Position – Fiscal Services:](#) Board approval is requested for the addition of one 8-hour, 12-month Senior Account Clerk position for the Fiscal Services Department.

Fiscal Impact: \$56,017.00 (General Fund/Unrestricted)

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- p. [Approve Professional Services Agreement – Kagan Professional Development:](#) Board approval is requested for a professional services agreement between Kagan Professional Development and Alvord Unified School District to provide professional development for certificated employees.

Fiscal Impact: Not to exceed \$13,455.00 (Peer Assistance Review Budget)

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**Instructional Support Services**

- q. [Approve Overnight Trip to the Girls’ State Wrestling Championship – Hillcrest High School:](#) Board approval is requested for seven students and three chaperones to attend the Girls’ State Wrestling Championship on February 26-28, 2015, at the Visalia Convention Center in Visalia, California.

Fiscal Impact: \$1,000.00 (General Fund/Unrestricted)

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- r. [Approve Overnight Trip to the State Wrestling Tournament – Hillcrest High School:](#) Board approval is requested for seven students and three chaperones from Hillcrest High School to attend the State Wrestling Tournament on March 6-9, 2015, at the Rabobank Arena and Convention Center in Bakersfield, California.

Fiscal Impact: \$1,000.00 (General Fund/Unrestricted)

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- s. [Approve Overnight Trip to the State Wrestling Tournament – Norte Vista High School:](#) Board approval is requested for qualifying students and two chaperones from Norte Vista High School to attend the State Wrestling Tournament on March 5-8, 2015, at the Rabobank Arena and Convention Center in Bakersfield, California.

Fiscal Impact: \$900.00 (ASB Wrestling Funds)

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- t. [Approve Overnight Trip to the Future Farmers of America 69<sup>th</sup> Annual Riverside County Fair and National Date Festival – Norte Vista High School:](#) Board approval is requested for forty-five students and four chaperones from Norte Vista High School to attend the Future Farmers of America 69<sup>th</sup> Annual Riverside County Fair and National Date Festival on February 14-22, 2015, in Indio, California.

Fiscal Impact: \$3,425.00 (General Fund/Restricted – Agriculture Incentive Grant)

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- u. [Approve Professional Services Agreement – Lucid Speech & Language Clinic, Inc.:](#) Board approval is requested for a professional services agreement between Lucid Speech & Language Clinic, Inc. and Alvord Unified School District to provide speech/language therapy based on a resolution settlement agreement from February 10, 2015 through June 30, 2015.

Fiscal Impact: Not to exceed \$4,060.00 (General Fund/Restricted – Special Education)

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- v. [Approve Professional Services Agreement – Sunbelt Staffing, LLC:](#) Board approval is requested for a professional services agreement between Sunbelt Staffing, LLC and Alvord Unified School District to provide speech and language therapy services provided by a contract speech/language therapy assistant for special needs students as required by their individualized Education Program from February 10, 2015 through June 30, 2015.

Fiscal Impact: Not to exceed \$45,000.00 (General Fund/Restricted – Special Education)

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- w. [Approve Professional Services Agreement – Soliant Health](#): Board approval is requested for a professional services agreement between Soliant Health and Alvord Unified School District for speech and language pathologist services assessments for special needs students as required by their Individualized Education Program (IEP) from February 10, 2015 through June 30, 2015.

Fiscal Impact: Not to exceed \$42,000.00 (General Fund/Restricted – Special Education)

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- x. [Approve Professional Services Agreement – The Entertainment Elite](#): Board approval is requested for a professional services agreement between The Entertainment Elite and Alvord Unified School District to provide a professional sound system for the Annual Choral Festival at Norte Vista High School on March 25, 2015.

Fiscal Impact: \$650.00 (General Fund/Unrestricted)

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- y. [Adopt Annual Resolution No. 22 – Music In Our Schools Month, March 2015](#): Board approval is requested for adoption of Resolution No. 22 an annual resolution for Music In Our Schools Month – March 2015.

Fiscal Impact: None

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**SEPARATE ACTION ITEMS**

- 7. Action Taken In Closed Session: Art Kaspereen, Jr., Board Clerk, will report on any actions taken by the Board following consideration in Closed Session.
    - 1. Student Disciplinary Actions:
      - a. Expulsion Cases #2014-15-33 and 33
      - b. Recommendation to Deny Expulsion Case #2013-14-32
    - 2. Special Education Mediation Agreement
      - a. Special Education Mediation Agreement #2014-15-04
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**Board of Education/Superintendent**

- 8. [Approve Riverside County School Boards Association’s \(RCSBA\) 2015 Legislative Summit](#): Ben Johnson II, Board President, and Riverside County School Boards Association, Vice President of Advocacy, requests Board approval to hold the 2015 RCSBA Legislative Summit at La Sierra High School in the Sara L. Hughes Performing Arts Building on Saturday, March 7, 2015, from 10:00 a.m. – 2:00 p.m.

Fiscal Impact: \$600.00 (Riverside County School Boards Association)

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**Business Services**

9. [Approve Professional Services Agreement – Fay Kazzi, Administrative and Project Coordinator – Child Nutrition Services](#): Board approval is requested for a professional services agreement between Fay Kazzi, Administrative & Project Coordinator, and Alvord Unified School District for the California Supplemental Nutrition Assistance Program Education (SNAP-Ed) Grant for Alvord’s Child Nutrition Services Department from February 6, 2015 through June 30, 2015.

Fiscal Impact: \$36,000.00 (SNAP-Ed Grant – Child Nutrition Services)

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10. [Approve Professional Services Agreement – Lesley Garnica, Health Educator – Child Nutrition Services](#): Board approval is requested for a professional services agreement between Lesley Garnica, Health Educator, and Alvord Unified School District for the California Supplemental Nutrition Assistant Program Education (SNAP-Ed) Grant for Alvord’s Child Nutrition Services Department from February 6, 2015 through June 30, 2015.

Fiscal Impact: \$12,000.00 (SNAP-Ed Grant – Child Nutrition Services)

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**Human Resources Development**

11. [Adopt Annual Resolution No. 23 – Tie Break Criteria](#): Board approval is requested for adoption of annual Resolution No. 23 – Tie Break Criteria related to the elimination and restructuring of services. California Education Code Section 44955 requires the Governing Board to approve tie break criteria in the event there is more than one certificated employee with the same seniority date.

Fiscal Impact: None

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12. [Adopt Resolution No. 24 – Notification to Certificated Administrative Employees of Release or Possible Release or Non-Reelection](#): Board approval is requested for adoption of Resolution No. 24 to notify certificated administrative employees of possible release or non-re-election in accordance with the provision in California Education Code Section 44951.

Fiscal Impact: None

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13. [Adopt Resolution No. 25 – Eliminate, Restructure and Reassign Instructional Support Services](#): Board approval is requested for adoption of Resolution No. 25 – Eliminate, Restructure and Reassign Instructional Support Services pursuant to California Education Code Section 44955 and 44949. California Education Code Section 44949 requires that a certificated employee be notified on or before March 15 if he/she may be released from his/her position.

Fiscal Impact: None

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14. [Adopt Resolution No. 26 – Release of Temporary Employees](#): Board approval is requested for adoption of Resolution No. 26 – Release of Temporary Employees. California Education Code Section 44954(b) allows the Governing Board of a school district to release temporary employees.

Fiscal Impact: None – Positions will be filled (General Fund/Unrestricted)

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### **Instructional Support Services**

15. [Approve Memorandum of Understanding with Hispanas Organized for Political Equality \(H.O.P.E.\) – California](#): Board approval is requested for a Memorandum of Understanding between Hispanas Organized for Political Equality – California and Alvord Unified School District to facilitate the Youth Leadership through Literacy Program from February 10, 2015 through June 30, 2015.

Fiscal Impact: None

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### **DISCUSSION/INFORMATION ITEMS**

#### **Board of Education/Superintendent**

16. [Board of Education/Superintendent Comments](#): Board member Robert Schwandt requested this item be placed on the Agenda to allow discussion relative to the placement of the Board of Education/Superintendent Comments on the Board Meeting Agenda.
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17. [California School Boards Association \(CSBA\) Legislative Action Day – March 10, 2015](#): Board President Ben Johnson requested this item be placed on the Agenda to allow discussion relative to how the Alvord Unified School District Board of Education wants to support CSBA's Legislative Action Day scheduled for Tuesday, March 10, 2015, in Sacramento, California.
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**Instructional Support Services**

18. [District English Learner Advisory Committee Minutes](#): The District English Learner Advisory Committee minutes from November 19, 2014, are available for review.
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19. [Summary of Conferences and Trainings](#): The attached list of conferences and trainings was approved by staff.
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**BOARD OF EDUCATION/ SUPERINTENDENT COMMENTS**

**ADJOURNMENT**

**2015 Regular Board Meeting Dates ~ Open Session 7:00 p.m.**

*February 19, 2015*

*March 5 and 19, 2015*

*April 16, 2015*

*May 7 and 21, 2015*

*June 4 and 25, 2015*

*July 16, 2015*

*August 13, 2015*

*September 3 and 17, 2015*

*October 1 and 15, 2015*

*November 5 and 19, 2015*

*December 10, 2015*