

ALVORD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING
District Office Board Room
10365 Keller Avenue, Riverside, CA 92505

Thursday, October 16, 2014

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

With at least 48 hours notice, any individual with a disability who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office at the address listed above or by calling: (951) 509-5070; fax: (951) 509-6070.

OPEN SESSION AGENDA MATERIAL AVAILABILITY

Open Session agenda materials are available for public inspection at the address listed above. For assistance please contact the Superintendent's Office by calling: (951) 509-5070; fax: (951) 509-6070.

AGENDA MESSAGE

1. **CALL TO ORDER** – 5:00 p.m. – Greg Kraft, President
2. **Establishment of Quorum**: A quorum is expected with Mr. Greg Kraft, Mr. Ben Johnson II, Mrs. Carolyn M. Wilson, Mr. José Luis Pérez and Mr. Art Kaspereen, Jr., in attendance.

HEARING SESSION

At this time, the Board of Education welcomes public comment. Members of the audience have an opportunity to speak to any item on the Closed Session agenda. The chair reserves the right to limit speaking time to three minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibit the Board of Education from discussing or acting upon matters not on the Agenda; therefore, Board members may (1) acknowledge receipt of the information; or (2) refer the matter to staff with no direction as to action or priority.

PRESENTATION

Instructional Support Services

Student Achievement: Staff will present a report on the student achievement progress during the 2013-2014 school year.

ADJOURN TO CLOSED SESSION

CLOSED SESSION

1. Student Disciplinary Actions
 - a. Expulsion Case #2014-15-04, 05 and 10
2. Public Employee Discipline/Dismissal/Release
 - a. Certificated
 - b. Classified
 - c. Management/Administration
3. Conference with Labor Negotiator
 Agency Negotiators: Dr. Sid Salazar, Dr. Monalisa Hasson and Ami Shackelford

 Employee Organizations:
 - a. Alvord Educators Association
 - b. California School Employees Association, Chapter 339
 - c. Alvord Management And Confidential Employees
4. Conference with Real Property Negotiators:
 - a. Property: KPC Summit, 2375 Anselmo Drive, Corona, CA
 Agency Negotiators: Dr. Sid Salazar, Kevin Emenaker, Brian W. Smith, and Todd Dorn

 Negotiating Party: KPC Summit LLC
 Under Negotiations: Renegotiation of Lease Price and Terms for Payment of Price

RECONVENE TO PUBLIC SESSION

INTRODUCTORY PROCEDURES

1. Call to Order and Welcome: 7:00 p.m. – Greg Kraft, President
At approximately 9:30 p.m., the Board of Education will determine which of the remaining agenda items can be considered and acted upon prior to 10:00 p.m., and may continue all other items on which additional time is required until a future meeting. All meetings are scheduled to end no later than 10:00 p.m.
2. Pledge of Allegiance: Board, staff and audience.
3. Approve Minutes: Board approval is requested for the Minutes of the Regular Board Meeting of October 2, 2014.

PRESENTATION

Board of Education/Superintendent

4. Anti-Bullying Committee Presentation and Recognitions: Carolyn M. Wilson, Anti-Bullying Committee Chair, will present Anti-Bullying Programs developed by the committee for roll-out at elementary and secondary school sites during October, which is *National Bullying Prevention Awareness Month*. Mrs. Wilson will also recognize the Anti-Bullying Committee for their hard work and dedication to the staff and students of Alvord Unified School District.

HEARING SESSION

At this time, the Board of Education welcomes public comment. Members of the audience have an opportunity to speak to any item on the agenda or regarding subjects or concerns that do not appear on the Agenda. The chair reserves the right to limit speaking time to three minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibit the Board of Education from discussing or acting upon matters not on the Agenda; therefore, Board members may (1) acknowledge receipt of the information; or (2) refer the matter to staff with no direction as to action or priority.

ACTION ITEMS

5. **Consent Agenda:** *All items listed under the Consent Agenda are considered by the Board to be routine and will be enacted upon by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff or the public request specific items to be discussed and/or removed from the Consent Agenda.*

Your Superintendent recommends approval of Consent Agenda items 5.a. – 5.bb.

Board of Education/Superintendent

- a. [Accept Gift:](#) R. Scott Jones donated \$3,000.00 to Norte Vista High School’s Band for the purchase of shoes and supplies.
-
- b. [Adopt Resolution No. 14 – In Support of October’s National Bullying Prevention Awareness Month:](#) Board approval is requested for adoption of Resolution No. 14 – In Support of October’s National Bullying Prevention Awareness Month.

Fiscal Impact: None

Business Services

- c. [Accept Warrants:](#)

<u>Warrant Date</u>	<u>Warrant Register</u>	<u>Amount</u>
8/28/14	14841421-14841454	\$29,795.98
8/29/14	14842232-14842254	29,756.44
9/2/14	14843045-14843077	106,503.41
9/3/14	14844986-14845055	566,204.84
9/4/14	14845388-14845445	727,784.60
9/5/14	14846400-14846439	231,320.57
9/8/14	14847417-14847443	912,707.19
9/9/14	14848291-14848353	418,010.97
9/10/14	14849215-14849242	57,140.69

9/11/14	14850399-14850467	418,569.55
9/12/14	14851608-14851626	157,308.41
9/16/14	14853401-14853479	265,515.12
9/17/14	14854478-14854518	133,732.10
9/18/14	14855851-14855919	51,018.53
9/19/14	14856666-14856685	36,043.75
9/22/14	14857671-14857703	102,295.29
9/23/14	14858749-14858798	147,210.99
9/24/14	14860010-14860049	23,979.21
9/25/14	14860736-14860762	52,314.88
9/26/14	14862071-14862105	300,608.81
9/30/14	14865160-14865226	<u>175,380.39</u>
	Total:	\$4,943,201.72

- d. Ratify Purchase Order List Number 6-2014-2015: Board ratification is requested for Purchase Order List Number 6 for the period of September 13, 2014 through September 29, 2014, as follows:

Number of District Purchase Orders submitted is 111, in the amount of \$263,297.20:

- #B1003165 – #B1003172
- #P2041151 – #P2041253

Fiscal Impact: \$263,297.20 (Various Funds)

- e. Ratify Arrow Restaurant – Child Nutrition Services: Board ratification is requested for the contract between Arrow Restaurant and Alvord Unified School District to provide installation of kitchen equipment at various sites.

Fiscal Impact: \$1,500.00 (Cafeteria Fund)

- f. Ratify Ironman Parts and Services – Child Nutrition Services: Board ratification is requested for the contract between Ironman Parts and Services and Alvord Unified School District for the servicing of truck numbers W06 and W16 particulate systems.

Fiscal Impact: \$575.00 (Cafeteria Fund)

- g. Ratify Renewal of Meal Services Agreement – Riverside County Superintendent of Schools, Head Start – Child Nutrition Services: Board ratification is requested for the renewal of the Meal Services Agreement between Riverside County Superintendent of Schools, Head Start and Alvord Unified School District Child Nutrition Services for meal services for Bryant Park, Arlanza, Collett, La Granada and Stokoe Head Start programs for the period of September 1, 2014 through August 31, 2015.

Fiscal Impact: \$115,000.00 (Per year – Estimated revenue from reimbursable meals)
 \$68,000.00 (Per year – Reimbursement from Riverside County Superintendent of Schools for employees and other expenses)

- h. Ratify Contract – Shared Facilities Agreement – Riverside County Superintendent of Schools, Head Start Program – Stokoe Elementary School: Board ratification is requested for the Memorandum of Understanding (MOU) between the Riverside County Superintendent of Schools Head Start Program and Alvord Unified School District’s Special Education Preschool Program at Stokoe Elementary School for the daily shared used of an age appropriate playground located at Stokoe Elementary School’s Head Start/Preschool buildings from September 1, 2014 through August 31, 2017.

Fiscal Impact: No cost contract

- i. Ratify ICS Service Company – Loma Vista Middle School: Board ratification is requested for the contract between ICS Service Company and Alvord Unified School District for the installation of a projector in Fitness Room 30 at Loma Vista Middle School. This contract was processed by Maintenance and Operations on September 29, 2014, authorizing the company to proceed with services.

Fiscal Impact: \$2,495.37 (Capital Facilities Fund)

- j. Ratify Ram Plumbing Heating & Air Conditioning, Inc. – La Sierra High School: Board ratification is requested for the contract between Ram Plumbing Heating & Ari Condition, Inc. and Alvord Unified School District for the emergency repair of water leaking in the girl’s locker room at La Sierra High School.

Fiscal Impact: \$6,884.49 (General Fund/Unrestricted)

- k. Ratify Contract – John Rizuto’s Kiln Service – Norte Vista High School: Board ratification is requested for the contract between John Rizuto’s Kiln Service and Alvord Unified School District to provide repair work on the kiln located at Norte Vista High School.

Fiscal Impact: \$275.00 (General Fund/Unrestricted)

- l. Ratify Contract with Riverside Convention Center – Welcome Back Event: Board ratification is requested for the contract between Riverside Convention Center and Alvord Unified School District reflecting a balance due to the Riverside Convention Center for the all staff Welcome Back Event held on August 12, 2014.

Fiscal Impact: \$6,103.71 (General Fund/Unrestricted)

- m. Award Contract – Sundown Window Tinting – Stokoe Elementary School: Board approval is requested to award a contract between Sundown Window Tinting and Alvord Unified School District for furnishing and installing window tinting in eight rooms at Stokoe Elementary School.

Fiscal Impact: \$2,182.00 (Special Reserve Fund)

- n. Award Contract – ICS Service Company – Alvord High School: Board approval is requested to award a contract between ICS Service Company and Alvord Unified School District to provide replacement services for the fire alarm panel and devices at Alvord High School.

Fiscal Impact: \$13,553.00 (General Fund/Unrestricted)

- o. Award Contract – Kratos Public Safety & Security Solutions, Inc. – Alvord High School: Board approval is requested to award a contract between Kratos Public Safety & Security Solutions, Inc. and Alvord Unified School District for the installation of toggle switches in rooms 3, 4 and 5 at Alvord High School.

Fiscal Impact: \$3,688.84 (Capital Facilities Fund)

- p. Award Contract – ICS Service Company – Hillcrest High School: Board approval is requested to award a contract between ICS Service Company and Alvord Unified School District for the installation of smart boards, projectors and to assemble a smart board cart at Hillcrest High School.

Fiscal Impact: \$8,930.30 (Capital Facilities Fund)

- q. Award Contract – Pro Line Gym Floors, Inc. – Various Sites: Board approval is requested to award a contract between Pro Line Gym Floors, Inc. and Alvord Unified School District for the recoating of gymnasium floors over winter break at Hillcrest and Norte Vista high schools, Wells Middle School and the cafeteria floor at Norte Vista High School.

Fiscal Impact: \$7,650.00 (General Fund/Unrestricted)

- r. Approve Shared Facilities Agreement – Riverside County Superintendent of Schools Memo of Understanding (MOU) Contract Number 253, Career Technical Education Program – Various Sites: Board approval is requested for the Riverside County Superintendent of Schools MOU Contract Number 253 for use of facilities and site operations for the Career Technical Education Programs at Hillcrest, La Sierra and Norte Vista high schools.

Fiscal Impact: None

Human Resources Development

- s. Approve Personnel Order No. 6-2014-2015: Board approval of Personnel Order No. 6 is requested.

- t. Approve New Job Description – Administrative Assistant to the Chief Financial Officer: Board approval is requested for a new job description entitled “Administrative Assistant to the Chief Financial Officer.”

Fiscal Impact: None

- u. Approve Addition of One Administrative Assistant to the Chief Financial Officer Position and Salary Range: Board approval is requested for the addition of one Administrative Assistant to the Chief Financial Officer position. The recommended salary range is Group II of the Classified Management Salary Schedule, Salary Range \$4,331.00 - \$6,120.00 per month.

Fiscal Impact: \$104,339.10 (Inclusive of Health and Welfare Benefits – General Fund/Unrestricted)

- v. Approve New Job Description – Administrative Secretary Confidential: Board approval is requested for a new job description entitled “Administrative Secretary Confidential.”

Fiscal Impact: None

- w. [Approve Addition of One Administrative Secretary Confidential Position and Salary Range – Administrative Services and Initiatives, Innovation and Communications:](#) Board approval is requested for the addition of one Administrative Secretary Confidential position to be split between Administrative Services and Initiatives, Innovation and Communications. The recommended salary is Group AI of the Classified Management Salary Schedule, Salary Range \$3,173.00 - \$4,618.00 per month.

Fiscal Impact: \$81,213.41 (Inclusive of Health and Welfare Benefits – General Fund/Unrestricted)

Instructional Support Services

- x. [Approve Overnight Trip to the 16th Annual California Virtual Enterprise Trade Fair – La Sierra High School:](#) Board approval is requested for thirty-six students and four chaperones from La Sierra High School to attend the 16th Annual California Virtual Enterprise Trade Fair on December 2-4, 2014, at the Robobank Convention Center in Bakersfield, California.

Fiscal Impact: \$7,995.00 (General Fund/Restricted - \$6,294.00 International Business Academy Partnership Grant; \$1,701.00 Student Contributions)

- y. [Approve Overnight Trip to the Thousand Pines Outdoor Science Camp – Lake Hills Elementary School:](#) Board approval is requested for one hundred twenty students and eight chaperones to attend the Thousand Pines Outdoor School on November 10-13, 2014, in Crestline, California. Lake Hills has participated in the Outdoor Science Camp for the past seven years.

Fiscal Impact: \$24,618.60 (Student Fundraiser)

- z. [Approve Overnight Trip to the Thousand Pines Outdoor Science Camp – McAuliffe Elementary School:](#) Board approval is requested for ninety students and three chaperones to attend the Thousand Pines Outdoor School on November 18-21, 2014, in Crestline, California. McAuliffe has participated in the Outdoor Science Camp for the past ten years.

Fiscal Impact: \$17,809.20 (Student Fundraiser)

- aa. [Approve Professional Services Agreement – Educational Testing and Assessment, Inc.](#): Board approval is requested for a professional services agreement between Educational Testing and Assessment, Inc. and Alvord Unified School District to provide Independent Educational Evaluations for special needs students from October 20, 2014 through June 30, 2015.

Fiscal Impact: Not to exceed \$6,000.00 (General Fund/Restricted – Special Education)

- bb. [Approve Professional Services Agreement – MedWaste California](#): Board approval is requested for a professional services agreement between MedWaste California and Alvord Unified School District to provide medical waste removal services during the 2014-2015 school year.

Fiscal Impact: \$300.00 (General Fund/Restricted – Local Educational Agency)

SEPARATE ACTION ITEMS

- 6. [Action Taken In Closed Session](#): Carolyn M. Wilson, Board Clerk, will report on any actions taken by the Board following consideration in Closed Session.
 - 1. [Student Disciplinary Actions](#):
 - a. Expulsion Case #2014-15-04, 05 and 10
-

Business Services

- 7. [Approve Professional Services Agreement – Angela Raykowski, Program Assistant – Child Nutrition Services](#): Board approval is requested for a professional services agreement between Angel Raykowski as Program Assistant for California Supplemental Nutrition Assistance Program Education (SNAP-Ed) Grant for Alvord Unified School District’s Child Nutrition Services Department from November 1, 2014 through June 30, 2015.

Fiscal Impact: \$25,600.00 (SNAP-Ed Grant – Child Nutrition Services)

- 8. [Approve Professional Services Agreement – Sarah Velez, Health Educator – Child Nutrition Services](#): Board approval is requested for a professional services agreement between Sarah Velez as Health Coordinator for California Supplemental Nutrition Assistance Program Education (SNAP-Ed) Grant for Alvord Unified School District’s Child Nutrition Services Department from October 17, 2014 through June 30, 2015.

Fiscal Impact: \$21,600.00 (SNAP-Ed Grant – Child Nutrition Services)

9. Award Contract – Digital Scepter – District Office: Board approval is requested to award a contract between Digital Scepter and Alvord Unified School District for the installation and training of a new firewall system for the administration of the required Smarter Balanced Association Consortium (SBAC) testing. This contract is subject to California Multiple Award Schedule (CMAS) provisions and will be ordered through Maintenance and Operations upon approval.

Fiscal Impact: \$216,802.00 (Capital Facilities Fund)

10. Award Contract – Schoolwires, Inc. – 2015-2016 School Year – District-Wide: Board approval is requested to award a contract between Schoolwires and Alvord Unified School District to provide for continued services with Schoolwires, Inc. to provide content management services for all school sites and the District website during the 2015-2016 school year. This contract qualifies for an E-Rate subsidy.

Fiscal Impact: \$39,110.00 (General Fund/Unrestricted)

Instructional Support Services

11. Review Proposed Revisions to Board Policies and Administrative Regulations: The Board of Education will review the proposed revisions to the Board Policies and Administrative Regulations listed below. Board Bylaw 9310 entitled Board Policies, allows the Board to waive the second reading and adopt the proposed revisions at this time.

- AR 1312.4 Williams Uniform Complaint Procedures
- BP/AR 5141.52 Suicide Prevention
- BP/AR 5144 Discipline
- BP/AR 5144.1 Suspension and Expulsion/Due Process
- BP 5147 Dropout Prevention
- BP/AR 5149 At-Risk Students
- BP 6163.1 Library Media Centers
- BP 6164.2 Guidance/Counseling Services
- BP/AR 6172 Gifted and Talented Student Program

Fiscal Impact: None

DISCUSSION/INFORMATION ITEMS

Business Services

12. Average Daily Attendance Report: Receive Average Daily Attendance (ADA) Report for attendance period ending September 5, 2014. The District's ADA through September 5, 2014, (attendance month one) is 18,633. This represents 30 less-ADA compared to the district's prior year ADA of 18,663.
-

13. Financial Report: Receive Report of Receipts for August 2014 in the amount of \$341,585.04. This amount includes routine deposits such as facility rentals, field trip reimbursements, health and welfare contributions as well as donations and grants.
-

BOARD OF EDUCATION/ SUPERINTENDENT COMMENTS

ADJOURNMENT

2014 Regular Board Meeting Dates ~ Open Session 7:00 p.m.

November 6 and 20, 2014

December 11, 2014