

ALVORD UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING  
District Office Board Room  
10365 Keller Avenue, Riverside, CA 92505

***Thursday, October 2, 2014***

**REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY**

With at least 48 hours notice, any individual with a disability who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office at the address listed above or by calling: (951) 509-5070; fax: (951) 509-6070.

**OPEN SESSION AGENDA MATERIAL AVAILABILITY**

Open Session agenda materials are available for public inspection at the address listed above. For assistance please contact the Superintendent's Office by calling: (951) 509-5070; fax: (951) 509-6070.

**AGENDA MESSAGE**

1. CALL TO ORDER – **4:00 p.m.** – Greg Kraft, President
2. Establishment of Quorum: A quorum is expected with Mr. Greg Kraft, Mr. Ben Johnson II, Mrs. Carolyn M. Wilson, Mr. José Luis Pérez and Mr. Art Kaspereen, Jr., in attendance.

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**HEARING SESSION**

At this time, the Board of Education welcomes public comment. Members of the audience have an opportunity to speak to any item on the Closed Session agenda. The chair reserves the right to limit speaking time to three minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibit the Board of Education from discussing or acting upon matters not on the Agenda; therefore, Board members may (1) acknowledge receipt of the information; or (2) refer the matter to staff with no direction as to action or priority.

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**ADJOURN TO CLOSED SESSION**

**CLOSED SESSION**

1. Student Disciplinary Actions
  - a. Expulsion Cases #2014-15-02 and 03
2. Public Employee Discipline/Dismissal/Release
  - a. Certificated
  - b. Classified
  - c. Management/Administration
3. Conference with Labor Negotiator

Agency Negotiators: Dr. Sid Salazar, Dr. Monalisa Hasson and Ami Shackelford

Employee Organizations:

  - a. Alvord Educators Association
  - b. California School Employees Association, Chapter 339
  - c. Alvord Management And Confidential Employees

4. Conference with Real Property Negotiators:

- a. Property: KPC Summit, 2375 Anselmo Drive, Corona, CA
- Agency Negotiators: Dr. Sid Salazar, Kevin Emenaker, Ami Shackelford, Brian W. Smith, and Todd Dorn
- Negotiating Party: KPC Summit LLC
- Under Negotiations: Potential Renegotiation of Lease Price and Terms for Payment of Price

**RECONVENE TO PUBLIC SESSION**

**INTRODUCTORY PROCEDURES**

1. Call to Order and Welcome: 7:00 p.m. – Greg Kraft, President  
*At approximately 9:30 p.m., the Board of Education will determine which of the remaining agenda items can be considered and acted upon prior to 10:00 p.m., and may continue all other items on which additional time is required until a future meeting. All meetings are scheduled to end no later than 10:00 p.m.*
2. Pledge of Allegiance: Board, staff and audience.
3. Approve Minutes: Board approval is requested for the Minutes of the Regular Board Meeting of September 18, 2014.
4. Ward 6 Update: Councilman Jim Perry will provide an update on recent activities and accomplishments taking place in Ward 6.
5. Special Recognitions:
  - a. Student of the Month: Norte Vista High School is proud to recognize **Andrew Torres** as the Alvord Unified School District Student of the Month for October 2014.

Andrew came to Norte Vista High School during his 10th grade year with several obstacles to overcome; however, he finished the year with the knowledge that the teachers and staff members at Norte Vista cared enough to push him and would accept nothing less than his best. Andrew turned everything around during his 11<sup>th</sup> grade year. He found the motivation and determination he needed to be successful in school. He has come to realize that school is important and that those who care will always be there to challenge him. Andrew will graduate in June and he plans to pursue a career in law enforcement. He is a perfect example of what motivation and determination can do. Together with the support of his family, friends, and teachers Andrew has defied the odds and overcome many obstacles to be successful. He is truly deserving of this honor.

It is a great pleasure to honor **Andrew Torres** as the Alvord Unified School District Student of the Month for October 2014.

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- b. Certificated Employee of the Month: Norte Vista High School is proud to recognize **Karla Stanley Gorham** as the Alvord Unified School District Certificated Employee of the Month for October 2014.

Karla has been working for Alvord Unified School District for 7 years. First at Loma Vista Middle School, then Alvord High School, and finally Norte Vista High School, where she has been for the last five years. In these five years she has taught English, coached Cheer, advised the Class of 2015, and most recently has taken over the opportunity program and RTI coordinator position. The opportunity program has been and continues to be an integral part of the turn-around at Novi. This program allows struggling freshmen to get intense intervention in reading, English, and math on an individualized basis. Karla has had success already as many students are developing their number sense in math in preparation for the exit exam. In English and reading students are showing gains in their literacy abilities. In addition to strengthening academic skills many students are showing increased motivation in attending school events and academic assignments.

It is a great pleasure to honor **Karla Stanley Gorham** as the Alvord Unified School District Certificated Employee of the Month for October 2014.

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- c. Classified Employee of the Month: Norte Vista High School is proud to recognize **Anita Ferrero** as the Alvord Unified School District Classified Employee of the Month for October 2014.

Anita is a very hard worker and she always stays late to help teachers in any way she can. You can often times find her after school in the copy room assisting a teacher with copies or fixing the copy machines. She knows that her help with teachers will in turn directly benefit the students. Last minute academic field trips are always stressful but not with Anita. She will jump through hoops to make sure that the paperwork is pushed through so that our students can benefit. Anita always has a great positive attitude and you can always see her smiling around campus. Norte Vista is truly a better place because of her contributions to the school!

It is a great pleasure to honor **Anita Ferrero** as the Alvord Unified School District Classified Employee of the Month for October 2014.

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- d. Volunteer of the Month: Norte Vista High School is proud to recognize **Gladys Vanderburg** as the Alvord Unified School District Volunteer of the Month for October 2014.
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**STUDENT REPRESENTATIVES**

The Board of Education welcomes the 2014-2015 Student Representatives as follows:

Giovanna Magallon	◆	Alternative Education Center
Kenneth Kissam	◆	Alvord High School
Tommy Robinson	◆	Hillcrest High School
Tina Pham	◆	La Sierra High School
Sarah Coker	◆	Norte Vista High School

**HEARING SESSION**

At this time, the Board of Education welcomes public comment. Members of the audience have an opportunity to speak to any item on the agenda or regarding subjects or concerns that do not appear on the Agenda. The chair reserves the right to limit speaking time to three minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibit the Board of Education from discussing or acting upon matters not on the Agenda; therefore, Board members may (1) acknowledge receipt of the information; or (2) refer the matter to staff with no direction as to action or priority.

**ACTION ITEMS**

6. **Consent Agenda:** *All items listed under the Consent Agenda are considered by the Board to be routine and will be enacted upon by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff or the public request specific items to be discussed and/or removed from the Consent Agenda.*

*Your Superintendent recommends approval of Consent Agenda items 6.a. – 6.x.*

**Board of Education/Superintendent**

- a. **Accept Gifts:**
- 1) Target donated funds to the following school sites through their *Take Charge of Education Program*:
    - Promenade Elementary School                      \$322.86
    - Alvord High School    \$50.58
    - La Sierra High School    \$662.89
  - 2) Claremont Graduate University donated a Target gift card in the amount of \$800.00 to Sandy Fielding and/or Alvord High School.
  - 3) The Assistance League of Riverside donated SAT Guide materials including SAT Guides with CDs valued at \$4,699.80 to Hillcrest, La Sierra and Norte Vista high schools.
  - 4) Briony Campbell donated business attire valued at \$500.00 to La Sierra High School’s Business Academy students.
  - 5) Carmen Phillips donated student incentives and craft supplies valued at \$800.00 to the After School Programs.

**Business Services**

- b. [Ratify Purchase Order List Number 5-2014-2015](#): Board ratification is requested for Purchase Order List Number 5 for the period of September 1, 2014 through September 12, 2014, as follows:

Number of District Purchase Orders submitted is 225, in the amount of \$761,536.40:

- #B1003126 – #B1003164
- #P2040965 – #P2041150

Fiscal Impact: \$761,536.40 (Various Funds)

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- c. [Ratify Maintenance Service Contract – Complete Business Systems – McAuliffe Elementary School](#): Board ratification is requested for the Maintenance Services Contract between Complete Business Systems and Alvord Unified School District to provide service on the digital duplicators located at McAuliffe Elementary School, effective July 1, 2014 through June 30, 2015.

Fiscal Impact: \$595.00 (General Fund/Unrestricted)

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- d. [Ratify Maintenance Service Contract – Konica Minolta – Child Nutrition Services Center](#): Board ratification is requested for the Maintenance Service Contract between Konica Minolta and Alvord Unified School District to provide maintenance service as needed at the Child Nutrition Services Center, effective July 1, 2014 through June 30, 2015.

Fiscal Impact: \$4,000.00 (Cafeteria Fund)

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- e. [Ratify Contract – Moore’s Piano Tuning – Villegas Middle School and Hillcrest High School](#): Board ratification is requested for a contract between Moore’s Piano Tuning and Alvord Unified School District to provide piano tuning at Villegas Middle School and Hillcrest High School, effective July 1, 2014 through June 30, 2015.

Fiscal Impact: \$350.00 (General Fund/Unrestricted)

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- f. [Ratify Contract – World Academy – Lake Hills and Promenade Elementary Schools](#): Board ratification is requested for the contract between World Academy and Alvord Unified School District to provide after-school services including tutoring at Lake Hills and Promenade elementary schools. This contract was processed by Facilities Planning on September 19, 2014, authorizing the academy to proceed with services.

Fiscal Impact: \$23,784.00 (Revenue to General Fund/Unrestricted)

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- g. [Ratify Contract – Sports Facilities Group, Inc. – La Sierra High School:](#) Board ratification is requested for the contract between Sports Facilities Group, Inc. and Alvord Unified School District for the removal of three tiers of existing bleachers in the gymnasium at La Sierra High School. This contract was processed by Maintenance and Operations on August 29, 2014, authorizing the company to proceed with services.

Fiscal Impact: \$9,850.00 (Capital Facilities Fund)

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- h. [Ratify Contract – Commercial Door Metal Systems Incorporated – La Sierra High School:](#) Board ratification is requested for the contract between Commercial Door Metal Systems Incorporated and Alvord Unified School District for the installation of new doors in the gymnasium at La Sierra High School. This contract was processed by Maintenance and Operations on September 10, 2014, authorizing the company to proceed with services.

Fiscal Impact: \$6,295.00 (Capital Facilities Fund)

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- i. [Award Contract – Arrow Restaurant – Child Nutrition Services:](#) Board approval is requested to award a contract between Arrow Restaurant and Alvord Unified School District for the installation of a reach-in refrigerator at Alvord High School.

Fiscal Impact: \$220.00 (Cafeteria Fund)

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- j. [Renew Meal Services Agreement – Riverside County Superintendent of Schools – Special Education:](#) Board approval is requested for the renewal of the Meal Services Agreement between Riverside County Superintendent of Schools and Alvord Unified School District, Child Nutrition Services, for meal service to County Special Education Programs at Foothill Elementary School, La Granada South, Rosemary Kennedy Elementary School, Phillip M. Stokoe Elementary School, Ysmael Villegas Middle School, Hillcrest, La Sierra and Norte Vista high schools, for the period of July 1, 2014 through June 30, 2015.

Fiscal Impact: \$64,000.00 (Revenue to Cafeteria Fund)

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- k. [Approve Riverside County Superintendent of Schools Contract No. C-1004494 – Facility and Support Services Agreement – Cal-Safe Program – Norte Vista High School:](#) Board approval is requested for an agreement with Riverside County Superintendent of Schools Contract No. C-1004494, Facility and Support Services Agreement to provide services related to the Cal-Safe Program located at Norte Vista High School, effective July 1, 2014 through June 30, 2019.

Fiscal Impact: \$11,718.00 (Annual Revenue to General Fund/Unrestricted)

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- l. [Award Contract – Quiel Bros. Electric Sign Service Co. – Hillcrest High School:](#) Board approval is requested to award a contract between Quiel Bros. Electric Sign Service Co. and Alvord Unified School District for the installation of a marquee sign at Hillcrest High School.

Fiscal Impact: \$9,067.89 (Capital Facilities Fund)

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- m. [Award Contract – Kratos Public Safety & Security Solutions, Inc. – District Office:](#) Board approval is requested to award a contract between Kratos Public Safety & Security Solutions, Inc. and Alvord Unified School District to provide upgrade services to the electronic lock system at the District Office.

Fiscal Impact: \$1,957.74 (General Fund/Unrestricted)

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- n. [Award Contract – ICS Service Company – District-Wide:](#) Board approval is requested to award a contract between ICS Service Company and Alvord Unified School District to provide emergency repairs to network, cabling, video and for the installation of data drops and smartboards throughout the District, effective October 3, 2014 through June 30, 2015.

Fiscal Impact: Not to exceed \$15,000.00 (General Fund/Unrestricted)

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- o. [Approve Revised Master Signature List – District Bank Accounts:](#) Board approval is requested for the revised Master Signature List for District bank accounts due to changes in administration.

Fiscal Impact: None

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**Human Resources Development**

- p. [Approve Personnel Order No. 5-2014-2015:](#) Board approval of Personnel Order No. 5 is requested.
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- q. [Approve Increase in Work Year for Four Bilingual Translator/Interpreter Positions – English Language Learner Department:](#) Board approval is requested to increase the work year for four Bilingual Translator/Interpreter positions at the English Language Learner Department from 11-months to 12-months.

Fiscal Impact: \$16,212.44 (General Fund/Unrestricted)

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- r. [Approve Increase in Work Year for Two Bilingual Translator/Interpreter Positions – Special Education Department:](#) Board approval is requested to increase the work year for two Bilingual Translator/Interpreter positions in the Special Education Department from 11-months to 12-months.

Fiscal Impact: \$6,079.66 (75% General Fund/Restricted – Mental Health)  
 \$2,026.56 (25% General Fund/Restricted – Special Education)

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- s. [Approve Addition of One 2.75-Hour, 10-Month Campus Supervisor I Position – Wells Middle School:](#) Board approval is requested for the addition of one 2.75-hour, 10-month Campus Supervisor I position for Wells Middle School.

Fiscal Impact: \$9,765.90 (General Fund/Unrestricted)

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**Instructional Support Services**

- t. [Approve Professional Services Agreement – Achieve 3000:](#) Board approval is requested for a professional services agreement between Achieve 3000 and Alvord Unified School District to provide an additional fifteen days of professional development during the 2014-2015 school year.

Fiscal Impact: \$39,525.00 (General Fund/Unrestricted)

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- u. [Renew Memorandum of Understanding with YWCA of Riverside County:](#) Board approval is requested to renew a Memorandum of Understanding between YWCA of Riverside County and Alvord Unified School District to provide the Avenues Program to the PRIME⊕Time After School Program students during the 2014-2015 school year.

Fiscal Impact: None

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- v. [Adopt Annual Resolution No. 12 – Red Ribbon Week – October 23-31, 2014:](#) Board approval is requested for adoption of Resolution No. 12 an annual resolution for Red Ribbon Week, designated this year for the week of October 23-31, 2014.

Fiscal Impact: None

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- w. [Adopt Annual Resolution No. 13 – Lights On Afterschool – October 23, 2014:](#) Board approval is requested for adoption of Resolution No. 13 – an annual resolution for *Lights On Afterschool*, designated this year for October 23, 2014.

Fiscal Impact: None

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- x. [Conduct Second Reading and Adopt Proposed Revisions to Board Policy and Administrative Regulation 6184 Entitled “Continuation Education”](#): The Board will conduct the second reading and adopt proposed revisions to Board Policy and Administrative Regulation 6184 entitled “Continuation Education.” At the September 18, 2014, meeting the Board conducted the first reading of these proposed revisions and requested that they be brought back on October 2, 2014.

Fiscal Impact: None

**SEPARATE ACTION ITEMS**

- 7. [Action Taken In Closed Session](#): Carolyn M. Wilson, Board Clerk, will report on any actions taken by the Board following consideration in Closed Session.
  - 1. [Student Disciplinary Actions](#):
    - a. Expulsion Cases #2014-15-02 and 03

**Business Services**

- 8. [Approve Professional Services Agreement – Dorn and Company](#): Board approval is requested for a professional services agreement between Dorn and Company and Alvord Unified School District to provide services related to the renegotiation of lease price and terms for payment of price for the lease between KPC Summit LLC and Alvord Unified School District.

Fiscal Impact: Not to exceed \$27,500.00 (Capital Facilities Fund)

- 9. [Award Contract – Neff Construction, Inc. – Construction Management Services – Various School Sites](#): Board approval is requested to award a contract between Neff Construction, Inc. and Alvord Unified School District for construction management services on Measure H Bond improvement projects. Construction management services will be provided for Arlanza, Collett, Foothill, La Granada, McAuliffe, Myra Linn, Orrenmaa, Promenade, Terrace, Twinhill and Valley View elementary schools; Arizona, Loma Vista, Villegas and Wells middle schools; and Alvord, La Sierra and Norte Vista high schools.

Fiscal Impact: Not to exceed \$1,715,175.00 Combined Total (Measure H Bond)

- 10. [Award Contract – Baker Nowicki Design Studio – Various School Sites](#): Board approval is requested to award a contract between Baker Nowicki Design Studio and Alvord Unified School District to provide architectural, engineering and construction administration for Measure H Bond improvement projects. Services will be provided for Arlanza, Foothill, La Granada and McAuliffe elementary schools; Arizona Middle School and La Sierra High School.

Fiscal Impact: Not to exceed \$1,134,836.00 Combined Total (Measure H Bond)

- 11. [Award Contract – GO Architects, Inc. – Various School Sites](#): Board approval is requested to award a contract between GO Architects, Inc. and Alvord Unified School District to provide architectural, engineering and construction administration for Measure H Bond improvement projects. Services will be provided for Collett, Myra Linn, Orrenmaa, Promenade and Valley View elementary schools; and Villegas Middle School.

Fiscal Impact: Not to exceed \$444,384.00 Combined Total (Measure H Bond)

- 12. [Award Contract – WLC Architects, Inc. – Various School Sites](#): Board approval is requested to award a contract between WLC Architects, Inc. and Alvord Unified School District to provide architectural, engineering and construction administration for Measure H Bond improvement projects. Services will be provided for Terrace and Twinhill elementary schools; Loma Vista and Wells middle schools; and Alvord and Norte Vista high schools.

Fiscal Impact: Not to exceed \$739,949.40 Combined Total (Measure H Bond)

**Instructional Support Services**

- 13. [Review Proposed Revisions to Board Policies and Administrative Regulations](#): The Board of Education will review the proposed revisions to the Board Policies and Administrative Regulations listed below. Board Bylaw 9310 entitled Board Policies, allows the Board to waive the second reading and adopt the proposed revisions at this time.

- BP/AR 5123            Promotion/Retention/Acceleration
- BP 6142.91            Reading/Language Arts Instruction
- BP 6142.92            Mathematics Instruction
- BP 6151                Class Size
- BP 6162.5              Student Assessment
- BP/AR 6162.51        Standardized Testing and Reporting Program
- BP 6162.54            Test Integrity/Test Preparation
- BP 6177                Summer Learning Program

Fiscal Impact: None

**DISCUSSION/INFORMATION ITEMS**

**Business Services**

- 14. [Discuss and Review – Cell Tower – Request for Additional Structure Lease of Property – Arizona Middle School](#): On August 30, 2004, the District entered into an agreement with Pacific Bell Wireless, LLC for a Wireless Telecommunication Facility consisting of a 230 square foot structure and a 45’ high monopole in the northwest corner of the Arizona Middle School property. Verizon has requested permission to replace the existing monopole with a 60’ high monopole and an additional 600 square foot structure and to extend the auto renewal lease terms, changing the expiration date of January 20, 2035 to January 20, 2045. These requested revisions will generate an additional \$1,500.00 a month in revenue.

**Instructional Support Services**

15. [Quarterly Report on Williams Uniform Complaints](#): The Board will receive the quarterly report on Williams Uniform Complaints for the period beginning July 2014 and ending September 2014. No complaints were received in this time period.
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16. [Summary of Conferences and Trainings](#): The attached list of conferences and trainings was approved by staff.
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***BOARD OF EDUCATION/ SUPERINTENDENT COMMENTS***

***ADJOURNMENT***

***2014 Regular Board Meeting Dates ~ Open Session 7:00 p.m.***

***October 16, 2014  
November 6 and 20, 2014  
December 11, 2014***