CALL TO ORDER – 4:30 p.m.

CLOSED SESSION – 4:31 p.m.

1. Student Disciplinary Actions
   a. Expulsion Cases #2004-05-04
   b. Readmission Case #2003-04-15

2. Public Employee Discipline/Dismissal/Release
   a. Certificated
   b. Classified
   c. Management

3. Public Employee Appointments
   a. Deputy Superintendent
   b. Director, Special Education Services
   c. Director, Student Services
   d. Principal, Villegas Middle School

4. Conference with Labor Negotiator
   Agency Negotiator: Suzanne M. Pickup

   Employee Organizations:
   a. Alvord Educators Association
   b. California School Employees Association, Chapter 339

5. Conference with Real Property Negotiator
   Property: Frost Reservoir Properties
   Agency Negotiators: Paul Jessup, Superintendent, and
   Brian Smith, Bowie, Arneson, Wiles & Giannone
   Negotiating Parties: City of Riverside
   Under Negotiations: Terms and Conditions of Purchase

RECONVENE TO OPEN SESSION
INTRODUCTORY PROCEDURES

Agenda Item

1. **Call to Order:** 7:00 p.m. – President José Luis Pérez

2. **Establishment of Quorum:** A quorum is expected with Mr. José Luis Pérez, Mr. Mike McKelroy, Mr. K.R. Zack Earp, Mr. Ben Johnson II, and Mr. Greg Kraft in attendance.

3. **Pledge of Allegiance:** Board, staff and audience.

4. **Special Recognitions:**

   a. **Student of the Month:**

      Collett Elementary School is proud to recognize Courtney Pagan as the Alvord Unified School District Student of the Month for August 2004.

      Courtney is a 5th grade student at Collett Elementary School. Her teachers and other staff members report that she does her best work at all times, and is kind to her fellow students. Courtney is an excellent student whose grades are an indication that she is a very bright, intelligent, and capable individual.

      Outside of school, Courtney loves to swim and draw. In fact, her family is seeking a swim team for Courtney to join. Math and writing are her favorite subjects in school. During her interview, Courtney mentioned that she loves it when her Language Arts teacher assigns essays for the class to write.

      Courtney Pagan has no brothers or sisters in the home. When she becomes an adult she aspires to be a model. However, mom wants her to be lawyer first, then a model. Whatever, Courtney decides to do, she will demonstrate exceptional ability.

      It is a great pleasure to honor Courtney Pagan as the Alvord Unified School District Student of the Month for August 2004.

   b. **Certificated Employee of the Month:**

      Collett Elementary School is honored to recognize Dave DeVille as the Alvord Unified School District Certificated Employee of the Month for August 2004.

      Dave’s dedication to Collett and its continual progress is evident. He has been and continues to be an active staff member through his services on the Safety Committee, Superintendent’s Advisory Committee, GATE chairperson, History/Social Studies District Curriculum Committee, and the School Music program. Dave is also one of Alvord Education Association Union Representatives for Collett. He is always willing to give a helping hand. If you look around the school campus you will see Dave’s significant contribution to the School Garden.
In addition to Dave’s seven years of elementary teaching, he spent seven years working in the Maintenance & Operations Department in Alvord. He is currently teaching third grade on Orange track.

Outside of school, in his community, Dave has been connected with the Fraternal Order of Eagles and works very close with his church as a teacher and volunteer youth educator. On any given day, one can find Dave rustling about campus with a smile on his face and a straw hat on his head.

Collett Elementary School is proud to recognize Dave DeVille as the Alvord Unified School District Certificated Employee of the Month for August 2004.

____________________

STUDENT REPRESENTATIVE

Courtney Pagan will report on current activities and accomplishments at Collett Elementary School.

____________________

HEARING SESSION

This item is placed on the Agenda so that members of the audience have an opportunity to speak regarding subjects or concerns that do not appear on the Agenda. The chair reserves the right to limit speaking time to five minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibit the Board of Education from discussing or acting upon matters not on the Agenda.

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ACTION ITEMS

5. Consent Agenda:

*Your Superintendent recommends approval of Consent Agenda items 5.a. – 5.vv.*

**Board/Superintendent Items**

a. **Approve Minutes:** Board approval is requested for the Minutes of the Regular Board Meeting of July 15, 2004.

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b. **Accept Gift:** Rosemary Kennedy PTA donated $4,250.00 to Rosemary Kennedy Elementary School for field trips.
**Fiscal Services Items**

c. Accept Warrants:

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Total: $3,605,622.20

**Operational Support Services Items**

d. Approve Purchase Order List No. 2-2004-2005: Board approval is requested for Purchase Order List No. 2, Purchase Order Numbers 91206 through 91892 (Total 687); Short Form Contract Numbers 74 through 82 (Total 7); and Child Nutrition Purchase Order Numbers 5069 through 5093 (Total 25) in the amount of $1,910,913.32.

Fiscal Impact: $1,910,913.32 (General Fund)

e. Approve Communications Site License Agreement – Cingular Wireless – Arizona Middle School: Board approval is requested for a Communications Site License Agreement with Cingular Wireless for a cellular tower to be located at Arizona Middle School.

Fiscal Impact: $15,000.00 annual income ($1,250.00 per month – General Fund)
f. **Approve Riverside County Superintendent of Schools Contract No. C-3701 Modification No. 3:** Board approval is requested of the Riverside County Superintendent of Schools Contract No. C-3701 Modification No. 3 – Facility and Support Services Agreement for custodial and maintenance services at Foothill Elementary School, La Granada South Elementary School, Rosemary Kennedy Elementary School, Ysmael Villegas Middle School, La Sierra High School and Norte Vista High School.

Fiscal Impact: $139,436.00 (Reimbursement for Services – General Fund)

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g. **Approve Disposal of Class 3 Records:** Board approval is requested to dispose of Class 3 Records as follows:

- Purchase Orders 1993-2000
- Attendance notes/scan sheets from various school sites 2000-2001
- Lunch applications 1996-1999
- Classified and Certificated employment applications 1997-2000
- Direct payments 1994-2000

Fiscal Impact: $1,400.00 (General Fund)

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h. **Approve Proposal with School Construction Compliance – Third Party Administrator:** Board approval is requested for a proposal with School Construction Compliance as the Third Party Administrator for Labor Compliance Program.

Fiscal Impact: Approximately $4,000.00 per month, per project (Capital Facilities Fund)

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i. **Renew Meal Services Agreement between Riverside County Superintendent of Schools, Head Start/State Preschool and Alvord Unified School District Child Nutrition Services:** Board approval is requested to renew the Meal Services Agreement between Riverside County Superintendent of Schools, Head Start/State Preschool and Alvord Unified School District Child Nutrition Services to provide meals for the Head Start/State Preschool programs at Arlanza, Collett and Rosemary Kennedy Elementary Schools for the 2004-2005 school year.

Fiscal Impact: $52,000.00 (Approximate revenue to Cafeteria Fund for 2004-2005)
j. Renew Meal Services Agreement between Riverside County Superintendent of Schools, La Sierra Community School and Alvord Unified School District Child Nutrition Services: Board approval is requested to renew the Meal Services Agreement between Riverside County Superintendent of Schools, La Sierra Community School and Alvord Unified School District Child Nutrition Services to provide meals for La Sierra Community School for the 2004-2005 school year.

Fiscal Impact: $6,000.00 (Approximate revenue Cafeteria Fund for 2004-2005)

k. Award Contracts – Central Kitchen: Board approval is requested to award contracts to the lowest responsible bidder in each of the 18 categories meeting all contract requirements.

Fiscal Impact: $7,663,232.00 (COP Funds)

l. Approve Agreement – John R. Byerly, Inc. – Geotechnical Engineering and Laboratory Testing Services – Central Kitchen: Board approval is requested for an agreement with John R. Byerly, Inc. for geotechnical engineering and laboratory testing services related to the Central Kitchen.

Fiscal Impact: $41,600.00 (COP Funds)

m. Approve Agreement – Inland Inspections & Consulting – Division of the State Architect (DSA) Inspector Services: Board approval is requested for an agreement with Inland Inspections & Consulting for Division of the State Architect (DSA) inspection services related to the Central Kitchen project.

Fiscal Impact: $177,171.00 (COP Funds)

n. Approve Agreement – John R. Byerly, Inc. – Geotechnical Investigation of Landslide – Elementary School No. 13 (Lake Hills): Board approval is requested for an agreement with John R. Byerly, Inc. for geotechnical investigation of landslide services related to Elementary School No. 13 (Lake Hills).

Fiscal Impact: $12,300.00 (50/50 State/Local Funds)

o. Approve Master Agreement – HMC Architects: Board approval is requested of the Master Agreement with HMC Architects for additions/reconfigurations to existing elementary, middle, and/or high schools.

Fiscal Impact: None (Fees for each project will be calculated based on scope of work)
p. **Approve Agreement – HMC Architects – Arlanza Elementary School Relocatable Project:** Board approval is requested for an agreement with HMC Architects for architectural/engineering services related to the Arlanza Elementary School Relocatable project (Parent Center).

Fiscal Impact: $10,150.00 (Economic Impact Aid/Limited English Proficient)

q. **Approve Notice of Completion – Circle City Electric, Inc. – La Sierra and Norte Vista High School Kitchen Projects:** Board approval is requested to file a Notice of Completion for Circle City Electric, Inc. for completion of their contract obligations related to La Sierra and Norte Vista High School’s Kitchen addition and remodel.

Fiscal Impact: None

r. **Approve Notice of Completion – Kamran and Company, Inc. – La Sierra and Norte Vista High School Kitchen Projects:** Board approval is requested to file a Notice of Completion for Kamran and Company, Inc. for completion of their contract obligations related to La Sierra and Norte Vista High School’s Kitchen addition and remodel.

Fiscal Impact: None

s. **Approve Change Order – Total Environmental, Inc. – Loma Vista Middle School Group J Modernization Project:** Board approval is requested of the change order for Total Environmental, Inc. related to Loma Vista Middle School’s Group J Modernization Project.

Fiscal Impact: $4,287.50 (60/40 State/Local Bond Funds)

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**Instructional Support Services Items**

**t. Approve Loma Vista Middle School’s Request for Ten Minimum Days:** Loma Vista Middle School requests Board approval for ten minimum days for the 2004-2005 school year to continue working with the Riverside County Achievement Team (RCAT) under the Immediate Intervention/Underperforming School Program (II/USP) plan.

Fiscal Impact: None
u. **Approve Norte Vista High School’s Request for Six Minimum Days:** Norte Vista High School requests Board approval for six minimum days for the 2004-2005 school year in order to continue working toward improving student achievement under the Immediate Intervention/Underperforming School Program (II/USP) plan.

Fiscal Impact: None

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v. **Approve Overnight Trip to the National Future Farmers of America (FFA) Convention – La Sierra High School:** Board approval is requested for ten students and two chaperones to attend the National FFA Convention October 24, 2004 through October 30, 2004 in Louisville, Kentucky.

Fiscal Impact: $4,000.00 ($1,975.00 California Association of Nurseries and Garden Centers Scholarship; $2,025.00 Agricultural Incentive Grant)

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w. **Approve Overnight Trip to the National Future Farmers of America (FFA) Convention – Norte Vista High School:** Board approval is requested for one student to attend the National FFA Convention as a voting delegate from October 25, 2004 through October 30, 2004 in Louisville, Kentucky.

Fiscal Impact: $850.00 (Agricultural Incentive Grant)

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x. **Approve Riverside County Superintendent of Schools Contract No. C-74:** Board approval is requested of a contract with the Riverside County Superintendent of Schools for reimbursement of transportation services for severely handicapped special education students from July 1, 2004 through June 30, 2005.

Fiscal Impact: Not to exceed $751,630.00 without a written modification to the contract, approved by both parties (General Fund)

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y. **Approve Agreement for Consultant Services – Mary Gee:** Board approval is requested for consultant services between Mary Gee and Alvord Unified School District to provide a one-day training on the classroom management program “I Can Do It!” as part of the New Teacher Orientation on August 23, 2004.

Fiscal Impact: $98.49 (General Fund)
z. **Approve Agreement for Consultant Services – Parent Institute for Quality Education (PIQE) – Arizona Middle School:** Board approval is requested for consultant services between Parent Institute for Quality Education and Alvord Unified School District from October 7, 2004 through December 9, 2004.

Fiscal Impact: Not to exceed $9,100.00 (Categorical - $4,550.00 School Improvement; $4,550.00 Limited English Proficient)

aa. **Approve Agreement for Consultant Services – Ellen Brown-Drinkwater:** Board approval is requested for consultant services between Ellen Brown-Drinkwater and Alvord Unified School District to provide professional development assistance from July 1, 2004 through June 30, 2005.

Fiscal Impact: $8,000.00 (Categorical – Title I)

bb. **Approve Agreement for Consultant Services – Academic Entertainment, Inc.:** Board approval is requested for consultant services between Academic Entertainment, Inc. and Alvord Unified School District to provide three assemblies at Rosemary Kennedy Elementary School on September 23, 2004.

Fiscal Impact: $1,400.00 (Categorical – Title I)

c. **Approve Agreement for Consultant Services – Sandy DeVille:** Board approval is requested for consultant services between Sandy DeVille and Alvord Unified School District to provide professional development assistance from July 1, 2004 through June 30, 2005.

Fiscal Impact: $8,000.00 (Categorical – Title I)

dd. **Approve Agreement for Consultant Services – California Reading and Literature Project:** Board approval is requested for consultant services between California Reading and Literature Project and Alvord Unified School District to provide professional development training for thirty teachers at Arlanza Elementary School on October 4, 19, 26, November 2, 16, and December 7, 2004.

Fiscal Impact: $9,750.00 (Categorical – Title I)
ee. Approve Agreement for Consultant Services – Educational Therapy Assessment and Services: Board approval is requested for consultant services between Educational Therapy Assessment and Services and Alvord Unified School District to provide physical and occupational therapy from July 1, 2004 through June 30, 2005, on an as needed basis.

Fiscal Impact: Not to exceed $10,200.00 (General Fund)


Fiscal Impact: $168,750.00 (Categorical – Title II)

gg. Approve Agreement for Consultant Services – The Princeton Review Aligning California Education Standards (ACES) Program – Arizona Middle School: Board approval is requested for consultant services between The Princeton Review and Alvord Unified School District to provide staff development in test preparation strategies for up to 24 mathematics and language arts teachers at Arizona Middle School on March 18, 2005.

Fiscal Impact: $4,200.00 (Categorical – School Improvement)

hh. Approve Agreement for Consultant Services – The Princeton Review Lightning Math – Arizona Middle School: Board approval is requested for consultant services between The Princeton Review and Alvord Unified School District for staff development and teacher support with the Lightning Math program at Arizona Middle School during the 2004-2005 school year.

Fiscal Impact: $11,250.00 (Categorical – School Improvement)


Fiscal Impact: $28,450.00 (Categorical – II/USP)
jj. **Approve Agreement for Consultant Services – New World Language Services:** Board approval is requested for consultant services between New World Language Services and Alvord Unified School District for services from July 1, 2004 through June 30, 2005, on an as needed basis for oral interpreting, written translation and American Sign Language.

Fiscal Impact: $16,000.00 (General Fund)

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kk. **Ratify Agreement for Consultant Services – New World Language Services:** Board ratification is requested of the agreement for consultant services between New World Language Services and Alvord Unified School District for services rendered from April 1, 2004 through June 30, 2004, for sign language interpreting.

Fiscal Impact: $6,000.00 (General Fund)

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ll. **Approve Increase in Days – Instructional Assistant/Computer – Terrace Elementary School:** Board approval is requested to increase the days of the Instructional Assistant/Computer position at Terrace Elementary School from four to five days per week. This increase in days will provide additional time for maintaining current technology systems.

Fiscal Impact: $4,542.00 (Categorical – Title I)

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mm. **Approve Addition of One 8-Hour Bilingual Tester Position – Language Assessment Center:** Board approval is requested for the addition of one 8-hour, 10 month Bilingual Tester position at the Language Assessment Center.

Fiscal Impact: $36,985.57 (General Fund)

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**Personnel Services Items**

nn. **Approve Personnel Order #2-2004-2005:** Board approval of Personnel Order #2 is requested.

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oo. **Approve Revised Job Description – Deputy Superintendent:** Board approval is requested of the revised job description for Deputy Superintendent. The revised job description has also incorporated the minimum qualifications as required by the Americans with Disabilities Act (ADA).

Fiscal Impact: None
pp. Approve Revised Salary Range and Job Description for Staff Assistant, School Attendance Review Board (SARB): Board approval is requested to update the Staff Assistant, School Attendance Review Board (SARB) salary range and job description. The revised job description has also incorporated the minimum qualifications as required by the Americans with Disabilities Act (ADA).

Fiscal Impact: $1,347.81 (General Fund)

qq. Approve Increase in Hours for Two Campus Supervisor II Positions – Alvord High School: Board approval is requested to increase the hours for two Campus Supervisor II positions at Alvord High School from 7-hours per day to 8-hours per day in order to more adequately serve the students and provide the same number of hours as all other Campus Supervisor II positions.

Fiscal Impact: $7,345.62 (General Fund)

Student Services/Innovative Education Items

rr. Approve Contract with Riverside County Department of Mental Health: Board approval is requested for a contract with the Riverside County Department of Mental Health to provide one adult advisor for each school’s prevention club known as Friday Night Live (high school), Club Live (middle school) and Kid Live (elementary school).

Fiscal Impact: $2,500.00 (Riverside Against Drugs)

ss. Approve Contract with Scot Anthony Robinson – Norte Vista High School: Board approval is requested for a contract with Scot Anthony Robinson to provide the “Vision Warrior” program at Norte Vista High School on October 22, 2004. The program includes a 90-minute video presentation to approximately 1,500 students and break-out sessions with smaller groups of students throughout the day.

Fiscal Impact: $3,500.00 (Tobacco Use Prevention Education 9-12, with up to $500.00, depending on fundraiser, to be reimbursed from the Norte Vista’s Friday Night Club)
tt. Approve Contract with Interquest Detection Canines of San Diego: Board approval is requested for a contract with Interquest Canines of San Diego for 27 full-day visits during the 2004-2005 school year.

Fiscal Impact: $8,100.00 (General Fund)

uu. Approve Memorandum of Understanding with Riverside Police Department: Board approval is requested of the Memorandum of Understanding with Riverside Police Department to support the Riverside Youth Court.

Fiscal Impact: None

vv. Ratify Operational Agreement between Alvord Unified School District, Riverside Unified School District and the Riverside Police Department: Board ratification is requested of the Operational Agreement between Alvord Unified School District, Riverside Unified School District and the Riverside Police Department to support Riverside Against Drugs funded by a grant with the Office of Emergency Services, Drug Suppression in Schools program.

Fiscal Impact: $14,720.00 (Revenue)

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**SEPARATE ACTION ITEMS**

*Student Services/Innovative Education Items*

6. Student Disciplinary Actions: Board action will be requested following consideration in Closed Session on the following Student Disciplinary Actions:

   a. Expulsion Cases #2004-05-04
   b. Readmission Case #2003-04-15

_____________________________________________________________________________

**Board/Superintendent Item**

DISCUSSION/ACTION ITEMS

Operational Support Services Items

8. CONDUCT PUBLIC HEARING – Convey Easement – Loma Vista Middle School

9. Approve Agreement and License – City of Riverside and Steven Walker Homes – Loma Vista Middle School Easement: Board approval is requested for an agreement and license with the City of Riverside and Steven Walker Homes for entry related to the easement at Loma Vista Middle School.

Fiscal Impact: None

DISCUSSION/INFORMATION ITEMS

Board/Superintendent Items

10. Riverside County School Boards Association Update: Board Clerk, Zack Earp requested that this item be placed on the agenda for discussion.

11. Review and Discuss Correspondence Related to Student Expulsions: The Board requested a review and discussion of revisions to correspondence related to student expulsions.


13. Review and Discuss District-wide Policy for Uniforms at Elementary Schools: The Board requested a review and discussion of a District-wide policy for uniforms at the elementary schools.

Fiscal Services Items

15. **Financial Reports:**
   a. Child Nutrition Services (May and June)
   b. Report of Receipts (May and June)

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**Student Services/Innovative Education Items**

16. **Summary of Conferences and Trainings:** The attached list of conferences and trainings was approved by the Superintendent.

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**BOARD/SUPERINTENDENT COMMENTS**

**ADJOURNMENT**

**Board of Education Meetings**

- September 2, 2004 7:00 p.m.
- September 16, 2004 7:00 p.m.
- October 7, 2004 7:00 p.m.
- October 21, 2004 7:00 p.m.
- November 4, 2004 7:00 p.m.
- November 18, 2004 7:00 p.m.
- December 16, 2004 7:00 p.m.